

ANNUAL REPORT

of the

1939

CITY OF PLAINFIELD, N. J.

1939

MAYOR

HARVEY R. LINBARGER

PRESIDENT OF THE COMMON COUNCIL

RALPH J. SLONIM

MEMBERS OF THE COMMON COUNCIL

LEE F. TAYLOR
STEPHEN EDGAR COLE
PAUL FLEMING
JAMES F. WHITNEY

FIRST WARD
SECOND WARD
THIRD WARD
FOURTH WARD

ANTHONY H. VIVIANO
EDWARD E. IREMONGER
RALPH J. SLONIM
JOHN P. ROMER

COUNCILMEN-AT-LARGE

CARROLL W. HOPKINS

HUGH B. REED, II

JOHN W. REGAN

John W. Regan was elected by the Common Council to take the place of Harvey R. Linbarger, resigned, until the General Election at which time Thomas J. Koehler was elected until the end of the year.

Stenographer to the Common Council and its Committees

Elfert C. Burfeind

OFFICERS

City Clerk	FRED TOEGEL
City Treasurer	ARTHUR E. CRONE
Tax Collector	JOHN C. DILTS
Counsel to the Corporation	WILLIAM NEWCORN
City Engineer	H. EDWIN BUSH
City Judge	WILLIAM G. DE MEZA
City Court Clerk	S. MONROE STAATS
Chief of Police	GEORGE LEORCH
Chief of the Fire Department	WESLEY J. DUNN
City Physician	ABRAHAM STROM
Director of Welfare and Overseer of the Poor (Resigned 11/1/39)....	GERALD B. BATE
Director of Welfare and Overseer of the Poor (From 10/16/39)	CLIFFORD H. DURANT
Supervisor of Municipal Finances and Accounts	ROSS R. DEARDORFF

STANDING COMMITTEES OF THE COMMON COUNCIL

Finance

STEPHEN EDGAR COLE, Chairman
EDWARD E. IREMONGER
CARROLL W. HOPKINS
HUGH B. REED, II
PAUL FLEMING
JOHN P. ROMER
LEE F. TAYLOR
ANTHONY H. VIVIANO
JAMES F. WHITNEY
JOHN W. REGAN
RALPH J. SLONIM

Streets and Sewers

CARROLL W. HOPKINS, Chairman
EDWARD E. IREMONGER
STEPHEN EDGAR COLE

Fire

HUGH B. REED, II, Chairman
JOHN W. REGAN
ANTHONY H. VIVIANO

Parks and Public Buildings

PAUL FLEMING, Chairman
JOHN P. ROMER
HUGH B. REED, II

Police

EDWARD E. IREMONGER, Chairman
CARROLL W. HOPKINS
JOHN P. ROMER

Street Lighting

JOHN W. REGAN, Chairman
HUGH B. REED, II
PAUL FLEMING

Welfare

ANTHONY H. VIVIANO, Chairman
LEE F. TAYLOR
JOHN W. REGAN

Tax

JOHN P. ROMER, Chairman
PAUL FLEMING
CARROLL W. HOPKINS

License

LEE F. TAYLOR, Chairman
JAMES F. WHITNEY
EDWARD E. IREMONGER

Auditing

JAMES F. WHITNEY, Chairman
ANTHONY H. VIVIANO
LEE F. TAYLOR

LOCAL ASSISTANCE BOARD

ANTHONY H. VIVIANO	Chairman
RUBY K. VAN BUREN	Secretary
JOHN H. COSE	RICHARD T. BUESCHEL
	HARRY S. DERFLINGER

BOARD OF POLICE

HARVEY R. LINBARGER, Mayor	Chairman
EDWARD E. IREMONGER	Secretary
CARROLL W. HOPKINS	
JOHN P. ROMER	
RALPH J. SLONIM, President of the Common Council	

BOARD OF ASSESSORS

CHARLES A. PETERSON, Chairman	First Ward
JOHN C. BICKNELL	Second Ward
RUFUS C. LAREW	Third Ward
CLARENCE BROUARD	Fourth Ward
HARRY W. FARLEY	Clerk

COMMISSIONERS OF ASSESSMENTS

HERMAN KLING	Chairman
HORACE A. STAPLES	
JESSE G. MULFORD	

BOARD OF EDUCATION

ANDREW H. STIGLITZ (Resigned 8/9/39)	President
DIXON C. PHILIPS (From 9/6/39)	President
AURELIO R. MANGIONE	Vice-President
JOHN McGLONE	
MRS. STUART BAVIER	
RAYMOND M. SMITH (From 9/5/39 in place of Mr. Stiglitz, resigned)	

BOARD OF HEALTH

STEPHEN H. VOORHEES	President
WILLIAM B. FORT, M.D.	First Vice-President
FREDERIC W. LATHROP, M.D.	Second Vice-President
R. STORY ROWLAND	
MARGARET E. RUNYON	
ANDREW J. KROG	Health Officer
SUSAN D. VAIL	Office Secretary and Registrar of Vital Statistics

PLAINFIELD PUBLIC LIBRARY AND READING ROOM

C. BOARDMAN TYLER	President
WILLIAM H. GILBERT	Secretary
OMER T. HOUSTON	Treasurer
MRS. HERBERT J. LONG (Resigned 4/17/39)	
MRS. HARRY BROKAW SMITH (From 4/17/39 in place of Mrs. Long)	
MRS. WILLIAM S. LARE	PERCY M. BROWN
VAN TUYL BOUGHTON	MRS. JAMES B. COCHRAN
	FREDERIC W. COOK

SHADE TREE COMMISSION

THOMAS F. HYLAN	President
MRS. GARRET SMITH	Secretary
LITHGOW HUNTER	
SYDNEY R. DURRANT	City Forester

BOARD OF RECREATION COMMISSIONERS

CHARLES D. WARDLAW	President
HAROLD D. CORBUSIER	Vice-President
MARION E. SNYDER	Secretary
ALBERT W. DRAKE	Treasurer
EDWARD H. GOODWIN	
ROY O. SCHLENTER	Director

SINKING FUND COMMISSION

HARVEY R. LINBARGER, Mayor	President
ARTHUR E. CRONE, City Treasurer	Secretary-Treasurer
CHARLES E. LOIZEAUX	FREDERICK T. JACOBS
	J. HERBERT CASE

RESEARCH, ADVISORY AND CITY PLANNING COMMISSION

WILLIAM G. McDOWELL, Chairman	LUTHER S. AYER
HENRY L. DE FOREST	HENRY T. WHITTON
	HENRY DE WITT SMITH

PENSION COMMISSION

HARVEY R. LINBARGER, Mayor	Chairman
ARTHUR E. CRONE, City Treasurer	Secretary
GEORGE LEORCH	Representing the Police Department
PAUL P. ADAMS	Representing the Fire Department
DAVID J. SCOTT	Citizen

BOARD OF APPEALS (BUILDING DEPARTMENT)

WALTER J. DOUGLAS	Chairman	
CHARLES GILMAN	Secretary	
BERTAM F. TALLAMY	JOHN F. KELLER	GEORGE H. FISHER, JR.

BOARD OF ADJUSTMENT

E. KENDALL MORSE	Chairman
WALTER F. PEASE	Secretary
SAMUEL SCHWARTZ (Resigned 11/17/39)	SEYMOUR PERKINS
MICHAEL D. O'KEEFE	
ANNE WRIGHT (From 12/18/39 in place of Samuel Schwartz)	

BOARD OF SCHOOL ESTIMATE

HARVEY R. LINBARGER	Mayor
RALPH J. SLONIM	Member from Common Council
STEPHEN EDGAR COLE	Member from Common Council
ANDREW H. STIGLITZ (Resigned 8/9/39)	Member from Board of Education
RAYMOND M. SMITH (From 9/5/39) in place of Mr. Stiglitz	Member from Board of Education
DIXON C. PHILIPS	Member from Board of Education

GENERAL INFORMATION CITY OF PLAINFIELD, NEW JERSEY

1939

Population, per April, 1930 Federal Census	34,422
Net Valuation taxable at local rate	\$59,273,994.00
Tax Rate for \$100.00	\$4.21

Plainfield, a city of over six square miles, is located at the foothills of the Watchung Mountains, in the western part of the County of Union, in a comparatively level section; is provided with an excellent climate with abundance of pure and wholesome water from artesian wells; has one of the finest school systems in the state; churches of many denominations; adequate fire and police protection; well paved streets, and over 121 miles of sanitary and storm sewers.

Plainfield is about twenty-four miles from New York City, on the main line of the Central Railroad of New Jersey, the Baltimore & Ohio Railroad and the Reading Railroad, all operating between New York and Philadelphia. There is excellent train service, with a 45 minute running time of express trains to New York City. Highway Routes Nos. 25, 26, 28, and 29 run through or near Plainfield.

The chief industries are manufacture of printing presses, automobile trucks and parts, wood-working machines, tools, clothing and hats.

The products of the surrounding country, aside from general manufacturing located along the railroads, are from farms, specializing in milk, eggs, and vegetables.

Municipal buildings consist of City Hall, Police Headquarters, Fire Department Headquarters and two local company houses, thirteen public school buildings, with two more under construction, public library and art gallery—the fourth oldest in the State.

Modern buildings house the Y. M. C. A., Y. W. C. A., Y. M.-Y. W. H. A. Plainfield has an active Chamber of Commerce, up-to-date department stores, Post Office Building, Hospital, six banks, seven building and loan associations and an armory, as well as private schools known the country over. Plainfield also has many recreational and social attractions, possessing two large parks within its borders supervised and controlled by the County, several golf clubs and fraternal and service clubs.

MAYOR'S MESSAGE

January 1, 1940

To the Honorable, the Common Council
of the City of Plainfield

Gentlemen:

It is a privilege to greet the members of the 1940 Council, and express the hope that our efforts will be mutually directed for the best progress and development of our City during the coming year.

GROSS RECEIPTS TAXES

The New Jersey Court of Errors and Appeals have rendered a decision declaring part of the law for the distribution of taxes, under the above heading, unconstitutional.

It is within the province of the State Legislature to remedy this condition, and I sincerely urge your honorable body to assist in procuring, from our representatives at Trenton, an early action on this important item; to the end that Plainfield will obtain its just share of this tax, and relieve the financial burden of our taxpayers accordingly.

HOUSING

Improvement in low cost housing is a matter that has been uppermost in the minds of many of our citizens, and justly so. It is incumbent upon the local governing body to do all within its power to relieve the subnormal situation which confronts many of our less fortunate citizens in this regard. The practical way to handle this matter is by interesting private capital in the acquisition of building sites, the rehabilitation of existing subnormal buildings, and the erection of dwelling units to relieve the present condition. Many tax title lien properties acquired by the City in the proper areas for this particular line of development could well be turned over for this purpose and ratables be secured therefrom, for the benefit of the City and the taxpayers, where unproductive premises now exist.

PARKING AREAS

While work has been done during the year 1939 by the Corporation Counsel under the direction of your honorable body, pertaining to the acquisition by the City of sufficient land in our business section for parking, we have not reached the stage, so far, where any definite accomplishment has been effected. I sincerely hope that your honorable body will pursue this project in order that we may have some parking facilities established during the current year in the vicinity of the Strand theatre, where one or two parcels of land have already been taken over by the City.

SIDEWALKS

Numerous complaints have been made from time to time as to the dangerous condition of sidewalks in various parts of Plainfield. I recommend that action be taken to notify owners where such a condition exists that repairs should be made, in order that they may cooperate with the City, before action is taken to assess the cost of such repairs against them.

RELIEF

A continued policy of keeping a steady and watchful eye on relief expenditures should be pursued, and all avenues followed that will lead to a diminution of this constantly growing charge against our taxpayers. Our Local Assistance Board is doing good work in this department, but only with the cooperation and advice of your honorable body can they hope to give a complete and satisfactory report on the results of their labors.

ADDITIONAL SOURCES OF REVENUE

I suggested in my message of last year, and still believe, that a Committee of your honorable body should be appointed to investigate additional sources of local revenue. Undoubtedly this would be welcomed by the taxpayers and citizens generally. Many ways of collecting additional revenue may be discovered through this source. For instance,—I understand that other municipalities have added to their income by placing a local tax on all lawfully operated slot machines. This procedure might be followed with profit to our City Treasury. This work could be supervised by our local Police Department. Other sources of additional revenue could no doubt be uncovered, and subsequent relief to the taxpayers realized.

SALE OF CITY PROPERTY

During the previous year quite a number of properties taken under tax title liens by the City have been sold to individual purchasers who, in a number of cases, have built on the vacant parcels, and in this way the City has brought in additional income. The continuation of these sales should be encouraged, and as many such properties as possible turned back into revenue producers.

FINANCIAL

Administrative costs and departmental expenses, together with all other items in the 1940 budget must necessarily be kept at a minimum and all savings possible effected, if we are to retain intact the present salaries and wages of City employees.

I have endeavored to live up to my pledges made to the people in the election of November 1938, with the primary object of keeping our local tax rate down to a minimum, and I expect to continue the same policy during 1940.

I strongly urge that no additional capital expenditures be incurred by the City during the current year, as our bonded indebtedness at the present time totals

.....	\$4,680,734.56
Less—Sinking Fund	144,770.40

.....
\$4,535,964.16

Our limit is	7,025,419.96
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Leaving only	\$2,489,455.80
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to reach the maximum permitted under the law.

This is too narrow a margin under present financial conditions to make any further capital expenditures, with resultant bond issues.

I want to compliment, at this time, the various departments of the City including the heads of all departments and the personnel. The operation of our entire municipal machinery has been extremely satisfactory and a spirit of cooperation has been shown by all City employees, which is very encouraging to the governing body. I look forward confidently to the expression of the same spirit in 1940.

The City of Plainfield is fortunate also in having numerous service Clubs and Organizations working for the benefit of our City, and I am sure that you will join with me in wishing them a continued successful operation and activity.

I want to express my gratification of the patriotic spirit which was displayed by our citizens at the local demonstration last Fourth of July, and I sincerely hope that your honorable body will foster an "Old Fashioned Fourth of July Celebration" this year, as your predecessors did in 1939.

Wishing you all a Happy and Prosperous New Year, I am

Cordially yours,

HARVEY R. LINBARGER, Mayor.

FINANCIAL REPORT AND STATEMENTS OF THE CITY TREASURER

The financial condition of the City as at the beginning and the ending of the year is reflected in the consolidated balance sheet immediately following:

The consolidated statement of Receipts and Disbursements show the source of all income and the purpose of all disbursements.

Each of the account classifications Current, Capital, Trust, Relief and Sinking Fund are supported by separate balance sheets, and each balance sheet item in turn is supported by a statement.

CURRENT ACCOUNT

The 1939 budget was prepared and carried out under the Cash Basis Budget Act.

Schedule A12—Budget Operations Account shows a cash deficit for 1939 of \$66,198.69. The non-collection of approximately \$166,000.00 of the 1939 estimated revenues from Franchise and Gross Receipts Taxes (schedule A3) was the cause of this deficit. These taxes for the years 1938 and 1939 are in litigation.

Schedule A4—Statement of 1939 Budget Appropriations and Expenditures include the taxes for Local School—State School—Soldiers Bonus Bond Tax and County Taxes. The local school tax in this statement is for the school year beginning July 1, 1939 to June 30, 1940.

For detailed information of how the estimated budget of Revenues and Appropriations were carried out, I refer you to Schedules A3 and A4.

Budget Operation Account (schedule A12) is equivalent to a profit and loss statement on a cash basis in commercial accounting.

Taxes (schedule A7) shows a decrease in delinquency of approximately \$57,000.00. Outstanding December 31, 1939, \$606,375.00.

Foreclosed Property (schedule A10) shows a decrease of approximately \$8,000.00. During 1939 foreclosed property

was sold for the sum of	\$15,910.00
Loss sustained on property sold	8,868.19
Property acquired by foreclosure and deed in 1939	17,020.82

The cost of ninety-six (96) parcels of real estate foreclosed or acquired by deed in the name of the City on December 31, 1939, is \$99,558.44.

CAPITAL ACCOUNT

The total indebtedness to be raised by future taxation is \$4,519,383.22.

This amount equals the total Bonded Debt of	\$4,638,000.00
Less amount in Sinking Fund pledged to this Debt of	118,616.78
	\$4,519,383.22

Of this debt approximately \$150,000.00 remains unexpended for uncompleted improvements in progress.

TRUST ACCOUNT

The City has outstanding obligations in this division of accounts for special assessment improvements in the amount of \$44,316.61.

\$39,390.03 of these obligations will be paid in 1940

\$34,260.80 from special funds pledged

\$ 5,129.23 from the 1940 budget appropriation

The unpaid assessments on December 31, 1939 totals \$10,364.14

RELIEF

This account represents the actual relief cost expended through the welfare office only.

All administrative expenses are excluded. The total 1939 relief expense of \$121,369.13 was provided as follows:

Budget appropriation	\$ 60,000.00
By transfer from other budget appropriations	7,000.00
From State of New Jersey	48,113.76
Borrowed on Relief Notes	6,000.00
Cash Balance carried from 1938 account	255.37
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	\$121,369.13

SINKING FUND

The liabilities in this account are pledged as follows:

To Term Bonds (Capital)	\$118,616.78
To Assessment Obligations (Trust)	34,111.62
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	\$152,728.40

Respectfully submitted,
ROSS R. DEARDORFF,
Supervisor of Municipal Finances
and Accounts.

Dated May 11, 1940

**CONSOLIDATED BALANCE SHEET AS AT
JANUARY 1, 1939 AND DECEMBER 31, 1939**

ASSETS	January 1st, 1939	December 31st, 1939
CURRENT ACCOUNT		
Cash	\$ 220,069.45	\$ 49,893.45
Outstanding Taxes	718,352.82	661,675.87
Miscellaneous Accounts Receivable	1,622.55	695.14
Foreclosed Property	107,609.13	99,558.44
Reserve for Local School Tax	394,000.00	402,000.00
Emergency Revenues	35,225.97	6,000.00
Deferred Charges	45,957.81	378.10
Cash Deficit Budget Operation		66,198.69
Total Current Account	<u>\$1,522,837.73</u>	<u>\$1,286,399.69</u>
CAPITAL ACCOUNT		
Cash	215,151.49	150,039.85
Improvements in Progress	38,681.02	116,198.67
Improvements Authorized and Uncompleted	232,540.35	155,301.33
Estimated Proceeds of Bonds and Bond Anticipation Notes authorized but not issued	23,232.86	23,052.93
Amount in Sinking Fund	121,658.78	118,616.78
Deposit with Joint Sewer Commission	8,500.00	8,500.00
Deferred Charges to Future Taxation Bonded	4,796,341.22	4,519,383.22
Deferred Charges to Future Taxation Not Bonded....		8,992.05
Total Capital Account	<u>\$5,436,105.72</u>	<u>\$5,100,084.83</u>
TRUST ACCOUNT		
Cash	2,953.51	2,669.27
Assessments Receivable	18,274.79	10,364.14
Cash in Sinking Fund	55,509.45	34,111.62
Assessment Liens and Deferred Charges	115.10	476.58
Total Trust Account	<u>\$ 76,852.85</u>	<u>\$ 47,621.61</u>
RELIEF		
Cash	\$ 5,276.47	\$ 4,998.27
SINKING FUND		
Cash	1,633.61	23,482.23
Investments	175,534.62	129,246.17
Total Sinking Fund	<u>\$ 177,168.23</u>	<u>\$ 152,728.40</u>
GRAND TOTAL	<u>\$7,218,241.00</u>	<u>\$6,591,832.80</u>

**CONSOLIDATED BALANCE SHEET AS AT
JANUARY 1, 1939 AND DECEMBER 31, 1939**

LIABILITIES	January 1st, 1939	December 31st, 1939
CURRENT ACCOUNT		
Appropriation Reserves	\$ 53,980.27	\$ 28,140.97
Local School	436,150.00	460,582.00
Payable and Fund Accounts	2,817.49	2,645.10
Emergency Notes Payable	35,225.85	6,000.00
Reserves		
For Taxes Outstanding	718,352.82	661,675.87
For Foreclosed Property	107,609.13	99,558.44
For Accounts Receivable	1,622.55	695.14
Surplus Cash Revenue	121,121.69	None
Surplus Revenue Non Cash	45,957.93	27,102.17
Total Current Account	<u>\$1,522,837.73</u>	<u>\$1,286,399.69</u>
CAPITAL ACCOUNT		
Bonds Outstanding	4,918,000.00	4,638,000.00
Bond Anticipation Notes Accounts	4,307.98	21,664.12
Improvement Appropriations	232,540.35	155,301.33
Bonds and Bond Anticipation Notes Authorized but not issued	23,232.86	23,052.93
Reserves		
For Down Payments and Improvements Costs	14,690.35	21,667.49
For Deposit with Joint Sewer Commission	8,500.00	8,500.00
For Improvements in Progress funded with Serial Bonds	234,000.00	229,000.00
Capital Surplus	834.18	2,898.96
Total Capital Account	<u>\$5,436,105.72</u>	<u>\$5,100,084.83</u>
TRUST ACCOUNT		
Assessment Debt Notes and Bonds	76,235.35	44,316.61
Fund Accounts	617.50	3,305.00
Total Trust Account	<u>\$ 76,852.85</u>	<u>\$ 47,621.61</u>
RELIEF		
Reserve for unpaid bills	5,276.47	4,998.27
SINKING FUND		
Sinking Fund Requirements	115,556.08	111,817.52
Local Improvement Account	55,509.45	34,111.62
Surplus	6,102.70	6,799.26
Total Sinking Fund	<u>\$ 177,168.23</u>	<u>\$ 152,728.40</u>
GRAND TOTAL	<u>\$7,218,241.00</u>	<u>\$6,591,832.80</u>

CONSOLIDATED STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR 1939

RECEIPTS

CURRENT ACCOUNT

From Taxes	\$2,528,103.66	
From Miscellaneous Revenues Anticipated	112,832.71	
Total Budget Revenues	\$2,640,936.37	
Other than Budget Revenues		
Miscellaneous Revenues Not Anticipated	3,715.94	
Sale of City Property	17,149.25	
Accounts Receivable	1,025.97	
Accounts Payable and Fund Accounts	\$23,454.47	
Less Payments	23,311.13	143.34
Relief Notes Issued	43,305.45	
Less: Payments from State Fund	37,305.45	
Net Relief Notes outstanding December 31, 1939	6,000.00	
Total	2,668,970.87	
Cash Balance January 1, 1939	220,069.45	

\$2,889,040.32

CAPITAL ACCOUNT

From 1939 Budget Appropriation Down Payment	10,112.50	
Bond Anticipation Notes Issued	21,664.12	
From Trust Account—Assessments Confirmed	6,790.03	
Joint Sewer Refund	\$ 1,419.88	
Unexpended Balance—Bond Issue	644.90	2,064.78
Total	40,631.43	
Cash Balance January 1, 1939	215,151.49	

255,782.92

TRUST ACCOUNT

From Assessments Receivable	14,224.10	
From Sinking Fund	37,808.77	
From Capital Account	1,000.00	
From Notes Issued	5,890.03	
From Special Deposits	3,928.24	
From Assessment Liens	115.10	
Total	62,966.24	
Cash Balance January 1, 1939	2,953.51	

65,919.75

RELIEF

From City Budget	67,000.00	
From State of New Jersey	43,113.76	
From City of Plainfield on Notes	\$43,305.45	
Less: Amount paid from State Funds	37,305.45	6,000.00
Restitution for relief given	70.00	
Less: Amount paid to State	70.00	
Total	121,113.76	
Cash Balance January 1, 1939	5,276.47	

126,390.23

SINKING FUND

From Investments matured and sold	94,840.07	
From Interest on Investments	5,431.91	
From Premium on Investments Sold	962.50	
From City of Plainfield Appropriation	1,563.59	
Assessment Funds from City	16,410.94	
Cash Balance January 1, 1939	1,633.61	

120,842.62

GRAND TOTAL

\$3,457,975.84

CONSOLIDATED STATEMENT OF RECEIPTS AND DISBURSEMENTS FOR 1939

DISBURSEMENTS

CURRENT ACCOUNT

1939 Budget Appropriations including Local School—	
State and County Taxes	\$2,333,433.58
1938 Appropriation Reserves	25,428.52
1938—1939 Public Schools	436,150.00
Emergency Appropriations	1,916.87
Payment of Emergency Notes	35,225.85
Proceeds from Relief Notes Issued	\$43,305.45
Less: Payment of Relief Notes	37,305.45
Net amount paid to Relief	6,000.00
1938 Dedicated Appropriation	282.80
Deferred Charges — Tax Refund	709.25
Total	2,839,146.87
Cash Balance December 31, 1939	49,893.45

2,889,040.32

CAPITAL ACCOUNT

Improvement Cost	99,790.19
Payment of Bond Anticipation Notes	4,307.98
Transferred to Trust Account	1,000.00
To Capital Surplus	644.90
Total	105,743.07
Cash Balance December 31, 1939	150,039.85

255,782.92

TRUST ACCOUNT

Paid to Capital Account for Assessments Confirmed....	6,790.03
Assessment Collections Deposited in Sinking Fund....	16,410.94
Payment of Bonds and Notes	37,808.77
Refund of Special Deposits	2,240.74
Total	63,250.48
Cash Balance December 31, 1939	2,669.27

65,919.75

RELIEF

Paid for 1938 Relief	5,021.10
Paid for 1939 Relief	116,370.86
Total	121,391.96
Cash Balance December 31, 1939	4,998.27

126,390.23

SINKING FUND

Investments purchased	48,551.62
Payment of Term Bonds	11,000.00
Return of Special Assessment Funds	37,808.77
Total	97,360.39
Cash Balance December 31, 1939	23,482.23

120,842.62

GRAND TOTAL

\$3,457,975.84

STATEMENT OF BANK BALANCES AND CASH ACCOUNTS

BANK BALANCES—DECEMBER 31, 1939

Plainfield Trust Company	\$ 117,626.63	
In transit and adjustment	508.10	
	<hr/>	
	118,134.73	
Less Transfer to Welfare	7,000.00	
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	111,134.73	
Less: Checks outstanding	28,532.16	
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Ledger Balance		82,602.57
Plainfield Trust Company Welfare Acct.		
Bank Balance	41.80	
Contra item	26.10	
	<hr/>	
Overdraft	67.90	
Transfer to	7,000.00	
	<hr/>	
Adjusted Bank Balance	6,932.10	
Less Checks outstanding	1,933.83	
	<hr/>	
Ledger Balance		4,998.27
State Trust Company	50,000.00	
Plainfield National Bank	50,000.00	
Mid-City Trust Company	20,000.00	
Plainfield Trust Company—Sinking Fund	23,482.23	
	<hr/>	
Total Bank Balances		\$ 231,083.07

CASH ACCOUNTS

Current Account	49,893.45	
Capital Account	150,039.85	
Trust Account	2,669.27	
Relief Account	4,998.27	
Sinking Fund	23,482.23	
	<hr/>	
Total Cash Balances		\$ 231,083.07

STATEMENT OF 1939 BUDGET EXPENDITURES

STATEMENT OF 1939 BUDGET EXPENDITURE									
Item No.	Title of Appropriation	1939 Budget Amount	TRANSFERS		Net Budget Appropriation	EXPENDED BY			Total Expended
			From	To		Cash	Journal	Reserve	
1	General Government	66,886.82	1,630.77	2,255.77	67,481.82	64,038.84		3,442.98	67,481.82
1-1A	Office of Mayor and Governing Body	1,926.32			1,926.32	1,926.32			1,926.32
1-1B1	Personal Services	239.63			239.63	239.63		43.64	239.63
1-1B2	Other than Personal Services	1,150.00			1,200.00	1,195.99		20.56	1,200.00
1-1B3	Printing Yearly Report and Advertising	1,200.00		50.00	1,200.00	1,179.44			1,200.00
1-1B4	Annual Audit	1,200.00		1,400.00	2,600.00	* 2,600.00			2,600.00
1-1B5	League of Municipalities—Dues	227.50			227.50	227.50			227.50
1-1B5	Research, Advisory and City Planning Commission	500.00	500.00						
1-2A	Office of City Clerk	7,183.33			7,183.33	7,183.33			7,183.33
1-2B1	Personal Services	1,487.55			1,487.55	1,412.55		244.42	1,412.55
1-2B2	Other than Personal Services	1,425.00	75.00	300.00	1,725.00	1,686.16		38.84	1,725.00
1-3A	Assessing Department	7,681.12			7,681.12	7,681.12			7,681.12
1-3B	Personal Services	1,127.50	150.00		1,127.50	978.28		49.24	1,127.50
1-4A	Tax Department	10,355.21		500.00	10,855.21	10,444.24		410.97	10,855.21
1-4B	Other than Personal Services	2,743.50	400.00		2,343.50	2,225.17		118.33	2,343.50
1-5A	Department of Finance	11,075.00			11,075.00	11,080.77			11,080.77
1-5B	Personal Services	938.00	5.77	5.77	932.23	730.74		201.49	932.23
1-6A	Legal Department	6,975.00			6,975.00	6,384.67		90.33	6,475.00
1-6B1	Other than Personal Services	425.00	500.00		425.00	269.21		155.79	425.00
1-6B2	Bond Attorney's Bond Issue Expense	200.00			200.00	160.50		39.50	200.00
1-7A	Maintenance City Hall, Parks and Grounds	3,909.66			3,909.66	3,909.66			3,909.66
1-7B1	Personal Services	2,637.50			2,637.50	2,241.93		395.57	2,637.50
1-7B2	Other than Personal Services	3,400.00			3,400.00	1,921.97		1,478.03	3,400.00
1-7B2	Extraordinary Repairs to Wall and Coping					50.00		2.05	50.00
1-7B3	also New Electric Service								
2	Washington Headquarters	424,420.58	5,125.00	1,061.00	420,356.58	414,900.53		5,456.05	420,356.58
2-1A	Protection to Persons and Property								
2-1A	Fire Department								
2-1B1	Personal Services	146,612.36	400.00		146,212.36	146,189.10		23.26	146,212.36
2-1B2	Maintenance Including Repairs to Buildings	6,925.00		100.00	7,025.00	5,932.99		1,092.01	7,025.00
2-2A1	Fire Service Charge and Hydrant Rental	61,400.00			61,400.00	61,381.90		18.10	61,400.00
2-2A2	Police Department	157,250.00	3,800.00		153,450.00	153,357.53		92.47	153,450.00
2-2A3	Personal Services—Regular	2,872.00		26.00	2,898.00	2,898.00			2,898.00
2-2A3	Personal Services—Irrregular	1,250.00			1,250.00				1,250.00
2-2B1	Personal Services—Traffic Signs and Road								
2-2B2	Markings	11,610.00	400.00	450.00	12,010.00	11,685.56		14.44	12,010.00
2-2B2	Maintenance, including Repairs to Building	1,250.00		400.00	850.00	9,493.63		2,516.37	12,010.00
2-3A	Traffic Signs and Road Markings					654.90		195.10	850.00
2-3B	Police Court	3,500.00			3,500.00	3,500.00			3,500.00
2-3B	Other than Personal Services—Magistrate	40.00		35.00	75.00	35.32		39.68	75.00

STATEMENT OF 1939 BUDGET EXPENDITURES

A-4-2

Item No.	Title of Appropriation	1939 Budget Amount	TRANSFERS		Net Budget Appropriation	EXPENDED BY			Total Expended
			From	To		Cash	Journal	Reserve	
2-4A	Signal System—Police, Fire & Traffic								
2-4A	Personal Services	5,736.67		25.00	5,761.67	5,761.67			5,761.67
2-4B	Other than Personal Services	6,789.00	200.00		6,589.00	6,214.88		374.12	6,589.00
2-5	Pensions—Police, Fire & Signal System								
2-5	Other than Personal Services	13,215.73	200.00		13,015.73	13,013.11		2.62	13,015.73
2-6A	Building Department								
2-6A	Personal Services	4,113.82			4,113.82				4,113.82
2-6B1	Other than Personal Services	403.00			303.00	274.85		28.15	303.00
2-6B2	Printing Building Code	1,000.00	100.00		1,000.00			1,000.00	1,000.00
2-7A	Board of Adjustment								
2-7A	Personal Services	308.00			283.00	250.25		32.75	283.00
2-7B	Other than Personal Services	145.00	25.00	25.00	170.00	143.02		26.98	170.00
3	Street and Roads	118,251.48	3,326.95	11,767.44	126,691.97	119,898.76		6,793.21	126,691.97
3-1A	Repairs and Maintenance								
3-1A	Personal Services	83,729.48		11,300.00	45,029.48	44,798.71		230.77	45,029.48
3-1B1	Other than Personal Services	26,591.50	3,000.00		23,591.50	17,236.67		6,354.83	23,591.50
3-2A	Snow Removal								
3-2A	Personal Services	2,250.00		217.44	2,467.44	2,467.44			2,467.44
3-2B	Other than Personal Services	2,250.00	26.95		2,223.05	2,223.05			2,223.05
3-3	Street Lighting	44,200.00	100.00		44,100.00	44,097.59		2.41	44,100.00
3-4A	Shade Tree Commission								
3-4A	Personal Services	7,855.50	200.00		7,655.50	7,603.48		52.02	7,655.50
3-4B	Other than Personal Services	1,375.00		250.00	1,625.00	1,471.82		153.18	1,625.00
4	Sanitation	73,746.00	11,090.49	2,300.00	64,955.51	64,164.63		790.88	64,955.51
4-1A	Street Cleaning								
4-1A	Personal Services	18,500.00	10,690.49		7,809.51	7,714.27		95.24	7,809.51
4-1B	Other than Personal Services	1,750.00		1,300.00	3,050.00	2,939.91		110.09	3,050.00
4-2A	Sewers								
4-2A	Personal Services	14,754.00		1,000.00	15,754.00	15,421.96		332.04	15,754.00
4-2B1	Other than Personal Services	7,746.60			7,746.60	7,519.04		227.56	7,746.60
4-2B2	Joint Sewage Disposal Plant	30,995.40	400.00		30,595.40	30,569.45		25.95	30,595.40
5	Health and Charities	127,420.41	3,050.00	7,250.00	131,620.41	131,134.92		485.49	131,620.41
5-1A1	Board of Health								
5-1A1	Personal Services								
5-1A2	Department Employees	18,573.06			18,573.06	18,573.06			18,573.06
5-1A3	Visiting Nurse—Child Hygiene	750.00			750.00	750.00			750.00
5-1A4	Clinician—Child Hygiene	200.00			200.00	200.00			200.00
5-1A5	Joint Nursing Service	1,000.00			1,000.00	1,000.00			1,000.00
5-1B1	Dog Pound Keeper	1,263.24			1,263.24	1,263.24			1,263.24
5-1B2	Other than Personal Services								
5-1B1	Health Department—Maintenance Regular	4,072.85		50.00	4,122.85	4,000.86		121.99	4,122.85
5-1B2	Dog Pound Maintenance	986.76			986.76	907.41		79.35	986.76

STATEMENT OF 1939 BUDGET EXPENDITURES

A-4-3

Item No.	Title of Appropriation	1939 Budget Amount	TRANSFERS		Net Budget Appropriation	EXPENDED BY			Total Expended
			From	To		Cash	Journal	Reserve	
5-2A	Poor—Administration	16,483.50	1,050.00		15,433.50	15,391.59		41.91	15,433.50
5-2B1	Other than Personal Services	2,481.00		200.00	2,681.00	2,547.44		133.56	2,681.00
5-2B2	Administrative Expense	550.00			550.00	485.09		64.91	550.00
5-3A	City Physician	1,500.00			1,500.00	1,500.00			1,500.00
5-4B1	Personal Services	60,000.00			67,000.00	67,000.00			67,000.00
5-4B2	Poor Relief—Other than Personal Services	4,560.00	2,000.00	7,000.00	2,560.00	2,516.23		43.77	2,560.00
5-5	Other than Relief Commitments	12,000.00			12,000.00	12,000.00			12,000.00
5-5A	Hospital (Aid and Maintenance)	3,000.00			3,000.00	3,000.00			3,000.00
6	Aid by Contract	44,114.27	265.00	340.00	44,189.27	43,974.59		214.68	44,189.27
6-1A1	Nursing and Infant Welfare Service								
6-1A2	Recreation and Educational								
6-1B	Parks and Playgrounds								
6-2	Recreation Commission	6,561.12			6,561.12	6,561.12			6,561.12
7	Personal Services—Regular	3,500.00	265.00		3,235.00	3,229.41		5.59	3,235.00
7-1	Personal Services—Irrregular	4,416.15		340.00	4,756.15	4,547.06		209.09	4,756.15
7-2	Other than Personal Services	29,637.00			29,637.00	29,637.00			29,637.00
7-3	Library—By Act approved March 14, 1879	4,800.00	486.00		4,314.00	4,189.32		124.68	4,314.00
(b)	Unclassified Purposes	1,400.00	90.00		1,310.00	1,306.04		3.96	1,310.00
8	Fire Insurance	3,100.00	396.00		2,704.00	2,583.28		120.72	2,704.00
(c)	Automobile and Property Damage Insurance	300.00			300.00	300.00			300.00
1	Payment of Claims—Memorial Day Expenses	4,500.00			4,500.00	2,312.56		2,187.44	4,500.00
2	Contingent	4,500.00			4,500.00	2,312.56		2,187.44	4,500.00
3	Contingent	864,109.56	24,974.21	24,974.21	864,109.56	844,614.15		19,495.41	864,109.56
4	Total Operating Including Contingent Debt Service	312,836.05			312,836.05	312,672.32		163.73	312,836.05
5	Municipal Debt Service	166,000.00			166,000.00	166,000.00			166,000.00
6	Payment of Bonds	135,227.84			135,227.84	135,197.97		29.87	135,227.84
7	Interest on Bonds	1,000.00			1,000.00	866.14		133.86	1,000.00
8	Interest on Notes	10,112.50			10,112.50	10,112.50			10,112.50
9	Payment of City's Share of Improvement Costs	495.71			495.71	495.71			495.71
10	County of Union—Road Sinking Fund	183,529.84			183,529.84	182,915.39		614.45	183,529.84
11	Article VI School Debt Service	103,000.00			103,000.00	103,000.00			103,000.00
12	Payment of Bonds	1,563.59			1,563.59	1,563.59			1,563.59
13	Sinking Fund Requirements	72,966.25			72,966.25	72,966.25			72,966.25
14	Interest on Bonds								

STATEMENT OF 1939 BUDGET EXPENDITURES

A-4-4

Item No.	Title of Appropriation	1939 Budget Amount	TRANSFERS		Net Budget Appropriation	EXPENDED BY			Total Expended
			From	To		Cash	Journal	Reserve	
	Additional Fund for Improvements to Leeland Avenue School Grounds W.P.A.....	6,000.00			6,000.00	5,385.55		614.45	6,000.00
(d)	Payment of Floating Debt.	None							
(e)	Deficits and Statutory Expenditures	81,183.78			81,183.78		81,183.78		81,183.78
	Emergency Revenues	35,225.97			35,225.97		35,225.97		35,225.97
	Deficit Miscellaneous Revenues	19,481.36			19,481.36		19,481.36		19,481.36
	Deficit Dedicated Revenues	1,686.50			1,686.50		1,686.50		1,686.50
	Abatement of Taxes by State and County Boards of Taxation	10,702.83			10,702.83		10,702.83		10,702.83
	Abatement of Special Assessments	5,763.23			5,763.23		5,763.23		5,763.23
	Loss: Foreclosed Property Sold	8,323.89			8,323.89		8,323.89		8,323.89
(f)	Judgments	None							
(g)	Cash Deficit	None							
	Local City School Tax	1,453,813.72			1,453,813.72	993,231.72		460,582.00	1,453,813.72
	State School Tax	804,000.00			804,000.00	343,418.00		460,582.00	804,000.00
	Soldier's Bonus Bond Tax	176,239.54			176,239.54	176,239.54			176,239.54
	County Taxes	13,493.27			13,493.27	13,493.27			13,493.27
	District Court Taxes	455,822.32			455,822.32	455,822.32			455,822.32
	Reserve for Uncollected Taxes	4,258.59			4,258.59	4,258.59			4,258.59
	Reserve for Uncollected Taxes	490,955.47			490,955.47	490,955.47			490,955.47
	Reserve for Uncollected Taxes	490,955.47			490,955.47	490,955.47			490,955.47
	GRAND TOTAL	3,386,428.42	24,974.21	24,974.21	3,386,428.42	2,333,433.58	572,139.25	480,855.59	3,386,428.42
	Emergency Appropriation (Relief)	43,305.45							
	Total General Appropriations	3,429,733.87							

STATEMENT OF 1938 APPROPRIATIONS RESERVES AND EXPENDITURES

CURRENT ACCOUNT

Item No.	APPROPRIATION ITEM	1939			To Budget Operation Account	Over-Expended
		Reserved Jan. 1, 1939	Disbursements	Reserved Dec. 31, 1939		
2	Office Expenses, Supplies, etc.	147.01	147.01			
4	Auditing	7.50			7.50	
6	Research Advisory and City Planning Commission	23.63	12.78		10.85	
7	Tax Department	383.01	379.08		3.93	
8	For Title Searching, Municipal Liens and Foreclosure Costs	9,862.35	1,994.97	7,867.38		
9	Board of Assessors	43.13	16.45		26.68	
10	Department of Finance	64.39	16.39		48.00	
12	Maintenance City Hall, Parks & Grounds	219.98	198.26		21.72	
13	Washington Headquarters	5.75			5.75	
16	Police Department					
	B—Maintenance, Including Repairs, Replacements & Additions	1,343.60	902.88		440.72	
	C—Signs & Road Markings (Traffic)	53.31	10.65		42.66	
	D—Police Radio	6.25			6.25	
17	City Court	13.59			13.59	
18	Fire Department					
	A—Salaries and Wages	556.12			556.12	
	B—Maintenance, Including Repairs, Replacements and Additions	2,140.00	2,128.63		11.37	
	C—Signal System, Police, Fire & Traffic	335.89	217.75		118.14	
19	Fire Service Charge & Hydrant Rental	15,340.10	15,313.00		27.10	
20	Pensions—Police & Fire	7.01			7.01	
21	Board of Health	63.03	121.73			58.70
22	Dog Pound	112.28				
24	Department of Welfare					
	A—Administration	160.40	117.23		43.17	
	B—Outdoor Relief	6,085.54	7.60		6,077.94	
28	Streets and Building Division	5,212.11	2,590.70		2,621.41	
28	Streets and Building, Ordinance No. 1036	4,000.00			4,000.00	
29	Sewers	1,461.82	601.50		860.32	
30	Operation, Joint Sewage Disposal Plant	31.87			31.87	
31	Street Lighting	272.98			272.98	
32	Shade Tree Commission	390.48	386.68		3.80	
33	Snow Removal	42.67			42.67	
34	Recreation Commission	105.12	60.83		44.29	
36	Election Expenses	9.05			9.05	
38	Automobile and Property Damage Insurance	31			.31	
41	Contingent	1,902.95	92.12		1,810.83	
45	Interest on Current Loans	378.70			378.70	
46	Interest on Improvement and Assessment Notes	18.78			18.78	
		50,860.71	25,428.52	7,867.38	17,623.51	58.70
		A	A-1	A	A-12	A
	Local School Account					
	School Taxes Payable	42,150.00	42,150.00			
	School Taxes	394,000.00	394,000.00			
		436,150.00	436,150.00			
		A	A-1			

STATEMENT OF TAXES FOR 1939

A-7

Property Taxes	Outstanding Jan. 1, 1939	Added and 1939 Levy	Collected in 1939	Remitted in 1939	Transferred To Foreclosed Property	Transferred To Tax Title Liens	Outstanding Dec. 31, 1939	Overpayments	Overpayments Refund
1932 Personal Tax	1.58		1.58						
1933 Personal Tax	84.16		84.16						
1934 Personal Tax	278.98	8.48	41.57	113.49			132.40		
1935 Personal Tax	1,669.78	26.30	331.41	908.11			456.56		
1936 Real and Personal Tax	4,908.47	18.53	1,476.44	1,440.27			2,010.29	.95	
1937 Real and Personal Tax	12,743.47	27.30	5,297.86	3,076.62			4,356.29		
1938 Real and Personal Tax	464,361.02	235.75	443,948.86	4,908.27		2,573.37	13,166.27	70.25	
Tax Title Liens	484,047.46	316.36	451,097.72	10,530.92	13,418.33	2,573.37	20,161.81	71.20	70.25
Second Class Railroad Tax 1932-1938	146,888.66	21,274.98	12,747.92				141,997.39		
Total Delinquents	663,051.84	21,591.34	463,845.64	10,530.92	13,418.33	2,573.37	32,115.72		
1939 Real and Personal Tax	A	2,439,253.28	A-1	18,902.24	688.71	17,195.55	407,250.21	5,853.51	5,791.91
1939 2nd Class Railroad Tax		12,759.20	7,274.96	634.28			4,849.96		
1939 Bank Stock Tax		1,477.46	1,477.46						
Total 1939 Taxes		2,503,489.94	2,053,968.99	19,536.52	688.71	17,195.55	412,100.17		
GRAND TOTAL	663,051.84	2,525,081.28	2,517,814.63	30,067.44	14,107.04	19,768.92	606,375.09	5,924.71	5,862.16
Franchise and Gross Receipts Taxes	A		A-1		A-10				
1938 Franchise Taxes	35,214.33		.20				35,214.13		
1938 Gross Receipts Taxes	20,086.65						20,086.65		
1939 Franchise Taxes Apportioned	55,300.98		.20				55,300.78		
1939 Gross Receipts Taxes Apportioned		10,288.83	10,288.83						
None									
A-1									

CURRENT ACCOUNT 1939 STATEMENT OF FORECLOSED PROPERTY A-10

Index

A	Balance January 1, 1939.....	107,609.13	
	Added		
A-7	1939 Taxes	688.71	
	Principal of Liens as of December 31, 1938, Foreclosed	13,418.33	
	B-2027, L-8 Assessment Liens	350.35	
	Tax Costs	1,669.85	
A-11	Snow and Ice Charges	30.25	
	Commission Paid	280.75	
	Profit on Sale of City Property during 1939	582.58	
		<u>17,020.82</u>	
			<u>124,629.95</u>
	Credits		
A-9	Block 184-Lot 8, 130 Berkeley Terrace To Tax Title Liens	293.32	
A-1	Receipts from Sale of Property	15,910.00	
	Loss Sustained on Sale of Property during 1939	8,868.19	
		<u>25,071.51</u>	
A	Balance December 31, 1939	99,558.44	
		<u>99,558.44</u>	<u>124,629.95</u>

CURRENT ACCOUNT BUDGET OPERATION ACCOUNT FOR 1939 A-12

Index		Debits	Credits
A10&1	From Sale of Foreclosed Property.....	15,910.00	
A1	From Sale of City Property	1,600.00	
		<u>17,510.00</u>	
A12	Less: Commissions Paid	360.75	17,149.25
A-1	From Snow & Ice Receipts		1,025.97
A-21	From Overpayment of Taxes Account....		39.35
A-21	From Accounts Payable — Advertising Gas Pumps		2.20
A5	1938 Reserve Appropriation Balances		17,623.51
A6	Emergency Appropriation Balances		1,022.04
A21	Accounts Payable—Profit—Gas & Oil		274.18
A1	Miscellaneous Revenues Not Anticipated		3,715.94
A4-5	1939 Budget Appropriation — Reserve for Uncollected Taxes		490,955.47
	Adjustment Reserve for Local School Tax		8,000.00
A4-5	1939 Budget Appropriation— Deferred Charges	45,957.93	
	Less Amount to Trust	5,763.23	40,194.70
		<u>51,721.16</u>	
	Deficits:		
A3	A—Miscellaneous Revenues Anticipated	166,239.24	
A3	B—Receipts from Delinquent Taxes	31,154.36	
A3	C—Amount to be raised by taxation	448,098.45	
A1	Cash Refund—1938 Taxes, State Board	709.25	
A	Cash Deficit December 31, 1939		66,198.69
		<u>646,201.30</u>	<u>646,201.30</u>

CURRENT ACCOUNT CASH SURPLUS REVENUE ACCOUNT

A-13

Index		Debits	Credits
A	Adjusted Balance January 1, 1939		126,884.92
A-13	Appropriated 1939 Budget	100,000.00	
A-14	Balance December 31, 1939 to Surplus Revenue—		
	Non Cash	26,884.92	
		<u>126,884.92</u>	<u>126,884.92</u>

SURPLUS REVENUE — NON-CASH

A-14

A	Balance January 1, 1939		45,957.93
	1939 Budget Appropriations		
A4-5	For Deferred Items	45,957.81	
A4-5	For Emergency Revenue—Not Funded12	
	Emergency Revenues Relief		43,305.55
A-15	Emergency Revenues Realized in Cash	43,305.55	
A-13	Remission of Taxes by State Board		217.25
A-13	Balance Cash Surplus Revenue Acct.		26,884.92
A	Balance December 31, 1939	27,102.17	
		<u>116,365.65</u>	<u>116,365.65</u>

CURRENT ACCOUNT STATEMENT OF RESERVES FOR 1939

A-16-17 & 18

Taxes and Liens	Debit	Credit
Balance Jan. 1, 1939		718,352.82
Credits by Transfers		21,591.34
Credits by Tax Levy		2,513,778.77
Collected in 1939	2,528,103.66	
Judgments and Remitted	30,067.44	
Transfers	33,875.96	
Balance Dec. 31, 1939	661,675.87	
	<u>3,253,722.93</u>	<u>3,253,722.93</u>

For Accounts Receivable

A-19

Index			
A-11	For Accounts Receivable		1,622.55
A-11	1939 Credits		699.04
A-11	1939 Cash Receipts	1,342.68	
	Transferred To		
A-11	Tax Title Liens	253.52	
A-11	Foreclosed Property	30.25	
A	Balance Reserved December 31, 1939	695.14	
		<u>2,321.59</u>	<u>2,321.59</u>

For Foreclosed Property

A-20

A	For Foreclosed Property, etc.		107,609.13
A-10	Added in 1939		17,020.82
A-10	Transferred to Tax Title Liens	293.32	
A-10	Receipts from Sale of Property	15,910.00	
A-10	Loss on Property Sold	8,868.19	
A	Balance December 31, 1939	99,558.44	
		<u>124,629.95</u>	<u>124,629.95</u>

STATEMENT OF EMERGENCY NOTES

A-22

Balance Jan. 1, 1939		35,225.85
Issued in 1939		43,305.45
Paid in 1939	72,531.30	
Balance Dec. 31, 1939	6,000.00	
	<u>78,531.30</u>	<u>78,531.30</u>

CAPITAL ACCOUNT STATEMENT OF IMPROVEMENTS IN PROGRESS

B-2

Ord. No.		Balance Jan. 1, 1939	Disbursed	Assessments Confirmed	Reserve for Im- provements in Pro- gress Funded with Serial Bonds	Reserve for Pay- ment of City's Share of Capital Improvements	Reserve for Improve- ments in Progress Down Payments	Charged to Future Taxation Not Bonded	Balance Dec. 31, 1939
	General Improvements								
1035	Lorraine Avenue-Denmark Road	2,630.10	1,862.50		4,355.10		137.50	3,997.49	
1036	Cedar Brook	395.17	3,602.32					4,994.56	
1038	W.P.A. Miscellaneous Sewers	28,544.20	75,995.82						104,540.02
1040	Improvement-Land for Recreation Purposes....	254.57	5,088.85						
	Local Improvements								
311	Improvement-Parkside Road	2,089.56		2,089.56					
312	Sewer-Remington Avenue	1,548.47		1,548.47					
313	Improvement-Hollywood Avenue	1,569.95		1,569.95					
314	Sewer-Ables Street		1,172.74	1,172.74		348.86			
315	Improvement-Sleepy Hollow Lane, Fernwood Lane, etc.								
318	Sewer-Cambridge Avenue		2,846.79						2,846.79
319	Improvement-Ables Street		4,225.45						4,225.45
320	Sewer-Farragut Road		4,495.83						4,495.83
			90.58						90.58
1939	Sidewalks		409.31	409.31					
	City Portion of Costs of Improvement to Joint Sewage Disposal	1,649.00				1,649.00			
		38,285.85	99,790.19	6,790.03	4,355.10	1,997.86	137.50	8,992.05	116,198.67
	1938 Overexpenditure	395.17							
		38,681.02							
	B		B-1	B-1	B-20	B-15	B-18	B-8	B

DEBT SERVICE SCHEDULE FOR BONDS

Sheet No. 1

Page	Title or Purpose of Issue	Total Amount Issued	Date of Issue	Amount Outstanding Dec. 31, 1939	Maturity of	Date of Maturity	Rate of Interest	1940 Requirements		
								For Principal	For Interest 1st Half	2nd Half
SCHOOL TERM BONDS										
3	Darrow Avenue School	95,000.	July 1, 1908	79,000.	79,000.	July 1, 1958	4½	None	1,777.50	1,777.50
5	Jefferson School	45,000.	Nov. 1, 1909	13,000.	13,000.	Nov. 1, 1959	4	None	260.00	260.00
10	Evergreen School	96,000.	Mar. 1, 1915	87,000.	1,000.	Mar. 1, 1944				
					3,000.	Mar. 1, 1945-54				
					1,000.	Mar. 1, 1955-56				
					4,000.	Mar. 1, 1957-61				
					9,000.	Mar. 1, 1962-64				
					7,000.	Mar. 1, 1965-57				
					2,000.	June 1, 1955-57				
					2,000.	June 1, 1960-61				
					4,000.	June 1, 1962-63				
					1,000.	June 1, 1965				
11	Emerson Avenue School	30,000.	June 1, 1916	19,000.			4½	None	1,957.50	1,957.50
Total School Term Bonds										
				198,000.			4½	None	427.50	427.50
								None	4,422.50	4,422.50
SCHOOL SERIAL BONDS										
27	High School 3rd Issue	230,000.	Jan. 1, 1913	187,000.	9,000.	*Jan. 1, 1941-60	4½	9,000.	4,207.50	4,207.50
32	Jefferson School	270,000.	June 1, 1922	125,000.	7,000.	Jan. 1, 1961				
37	Evergreen School	113,000.	May 1, 1922	50,000.	10,000.	June 1, 1952	4½	10,000.	2,812.50	2,587.50
41	Emerson Avenue School 2nd	134,000.	Aug. 15, 1919	39,000.	4,000.	May 1, 1940-51	4½	4,000.	1,125.00	1,035.00
51	East 7th Street School	233,000.	July 1, 1924	155,000.	2,000.	May 1, 1952				
					5,000.	Aug. 15, 1940-46				
					4,000.	Aug. 15, 1947	5	5,000.	975.00	975.00
55	Land High School Field & Maxson School Addition	78,000.	June 1, 1925	52,000.	7,000.	July 1, 1940-61	4½	7,000.	3,487.50	3,330.00
					2,000.	June 1, 1940-51				
					3,000.	June 1, 1952-60				
147	School-West 8th Street	430,000.	June 1, 1927	265,000.	1,000.	June 1, 1961	4½	2,000.	1,170.00	1,125.00
					15,000.	June 1, 1940-45				
					20,000.	June 1, 1946-53				
					15,000.	June 1, 1954	4½	15,000.	5,631.25	5,312.50
153	Maxson School Addition	95,000.	Dec. 1, 1927	40,000.	5,000.	Dec. 1, 1940-47	4½	5,000.	850.00	850.00

*Bonds due on January 1st are paid from the Budget of the Preceding Year.

DEBT SERVICE SCHEDULE FOR BONDS

Sheet No. 2

Page	Title or Purpose of Issue	Total Amount Issued	Date of Issue	Amount Outstanding- Ing Dec. 31, 1939	Maturity of	Date of Maturity	Rate of Interest	1940 Requirements		
								For Principal	For Interest 1st Half	2nd Half
167	Emerson & High School	537,000.	June 1, 1929	287,000.	25,000.	June 1, 1940				
					30,000.	June 1, 1941-48				
264	High School Addition		June 1, 1936	10,000.	22,000.	June 1, 1949	5	25,000.	7,175.00	6,550.00
265	High School Addition	25,000.	May 1, 1937	10,000.	5,000.	June 1, 1940-41	3 1/2	5,000.	175.00	87.50
291	Schools-Leland Avenue & Farragut Road	20,000.	Dec. 1, 1938	264,000.	5,000.	May 1, 1940-41	3 1/2	5,000.	175.00	87.50
		275,000.			11,000.	Dec. 1, 1940-44				
					12,000.	Dec. 1, 1945-46				
					13,000.	Dec. 1, 1947-48				
					14,000.	Dec. 1, 1948-51				
					15,000.	Dec. 1, 1952-57				
					16,000.	Dec. 1, 1958				
					11,000.	Dec. 1, 1959	2.2	11,000.	2,904.00	2,904.00
				1,484,000.				103,000.	30,687.75	29,051.50
15	GENERAL TERM BONDS									
16	Sewer-4th Issue	43,000.	Nov. 1, 1909	18,000.	6,000.	Nov. 1, 1940-42	4	6,000.	360.00	360.00
	Sewer-5th Issue	92,000.	Nov. 1, 1914	17,000.	5,000.	Nov. 1, 1943	5	5,000.	425.00	425.00
				35,000.				11,000.	785.00	785.00
58	GENERAL SERIAL BONDS									
63	Sewer-3rd Issue	68,000.	May 1, 1907	4,000.	2,000.	May 1, 1940-41	4 1/2	2,000.	90.00	45.00
73	Sewer-6th Issue	216,000.	Dec. 1, 1919	96,000.	6,000.	Dec. 1, 1940-55	5	6,000.	2,400.00	2,400.00
	Joint Sewer-3rd Issue	145,000.	Apr. 1, 1914	145,000.	5,000.	Apr. 1, 1940-42				
					14,000.	Apr. 1, 1943				
					15,000.	Apr. 1, 1944-50				
					11,000.	Apr. 1, 1951	4 1/2	5,000.	3,262.50	3,150.00
75	Joint Sewer-4th Issue	86,000.	Apr. 1, 1914	36,000.	4,000.	Apr. 1, 1951				
					15,000.	Apr. 1, 1952-53				
					2,000.	Apr. 1, 1954				
83	City Hall	200,000.	Dec. 1, 1919	105,000.	5,000.	Dec. 1, 1940-48	5	None	900.00	900.00
87	General Improvement	117,000.	July 1, 1924	51,000.	6,000.	Dec. 1, 1949-58	5	5,000.	2,625.00	2,625.00
90	Municipal Improvement	97,000.	July 1, 1924	7,000.	6,000.	July 1, 1940-48	4 1/2	5,000.	1,147.50	1,035.00
					7,000.	July 1, 1949	4 1/2	7,000.	157.50	157.50

DEBT SERVICE SCHEDULE FOR BONDS

Page	Title or Purpose of Issue	Total Amount Issued	Date of Issue	Amount Outstanding- Ing Dec. 31, 1939	Maturity	Date of Maturity	Rate of Interest	1940 Requirements		
								Principal	For Interest	2nd Half
99	Public Improvements	300,000.	Nov. 1, 1924	192,000.	10,000.	Nov. 1, 1924-58	4½	10,000.	4,320.00	4,320.00
132	General Improvement	559,000.	June 1, 1926	349,000.	20,000.	Nov. 1, 1924-48	4½	20,000.	7,852.50	7,402.50
190	Public Improvement	719,000.	June 1, 1929	519,000.	20,000.	June 1, 1924-50	4½	20,000.	12,326.25	11,851.25
218	Public Improvement	589,000.	June 1, 1930	409,000.	20,000.	June 1, 1924-50	4½	20,000.	9,202.50	8,752.50
242	Emergency Relief	174,000.	Feb. 1, 1934	94,000.	14,000.	Feb. 1, 1941-42	4%	20,000.	2,232.50	1,757.50
248	Drainage and Sewer	495,000.	Feb. 1, 1934	435,000.	20,000.	Feb. 1, 1944-61	4%	15,000.	10,331.25	9,975.00
261	General Public Improvement P.W.A. 117,000.		Mar. 1, 1934	70,000.	8,000.	Mar. 1, 1944-43	4%	15,000.	1,400.00	1,240.00
266	Fire Apparatus	6,000.	Dec. 1, 1937	3,000.	9,000.	Dec. 1, 1946-47	4	8,000.	52.50	52.50
267	Storm Sewers	13,000.	Dec. 1, 1937	11,000.	1,000.	Dec. 1, 1940-42	3½	1,000.	192.50	192.50
269	Joint Sewer	37,000.	Dec. 1, 1937	31,000.	3,000.	Dec. 1, 1940-49	3½	3,000.	542.50	542.50
270	Street Paving E. 5th St.	19,000.	Dec. 1, 1937	15,000.	2,000.	Dec. 1, 1940-46	3½	2,000.	262.50	262.50
282	Sewer Bonds	365,000.	Dec. 1, 1938	349,000.	17,000.	Dec. 1, 1940-44	2.2	17,000.	3,839.00	3,839.00
					20,000.	Dec. 1, 1945-52				
						Dec. 1, 1953-58				
	Total General Serial Bonds			2,921,000.				167,000.	63,136.50	60,342.75
227	ASSESSMENT BONDS									
	Public Improvement Assessment...	443,000.	June 1, 1930	31,000.	31,000.	June 1, 1940	4½	31,000.	697.50	
	Total Assessment Bonds			31,000.				31,000.	697.50	

		FOR PRINCIPAL		1940 REQUIREMENTS			

STATEMENT OF ASSESSMENTS RECEIVABLE—DEC. 31, 1939

C-3

	Debits	Credits
Outstanding Jan. 1, 1939	18,274.79	
Confirmed in 1939	6,790.03	
Paid in 1939		14,224.10
Transferred:		
To Liens		126.23
To Foreclosed Property		350.35
Balance Outstanding, Dec. 31, 1939		10,364.14
	<u>25,064.82</u>	<u>25,064.82</u>

TRUST ACCOUNT STATEMENT OF ASSESSMENT NOTES C-12

No.	Date of Issue	Due Date	Sinking Fund Commission	Outstanding Jan. 1, 1939	Issued in 1939	Paid in 1939	Outstanding Dec. 31, 1939	Due in 1941 and Thereafter	Due in 1940
22	6-27-1938	6- 1-1939	Sinking Fund Commission	2,308.77		2,308.77			
23	6-27-1938	6- 1-1940	Sinking Fund Commission	2,000.00			2,000.00		2,000.00
24	6-27-1938	6- 1-1941	Sinking Fund Commission	2,000.00			2,000.00	2,000.00	
25	6-27-1938	6- 1-1942	Sinking Fund Commission	2,000.00			2,000.00	2,000.00	
43	12-30-1938	6- 1-1939	Pension Commission	500.00		500.00			
44	12-30-1938	6- 1-1940	Pension Commission	500.00			500.00		500.00
45	12-30-1938	6- 1-1941	Pension Commission	500.00			500.00	500.00	
46	12-30-1938	6- 1-1942	Pension Commission	426.58			426.58	426.58	
47	5-15-1939	5-15-1940	Pension Commission		1,489.56		1,489.56		1,489.56
48	5-15-1939	5-15-1940	Pension Commission		1,448.47		1,448.47		1,448.47
49	5-15-1939	5-15-1940	Pension Commission		1,369.95		1,369.95		1,369.95
52	5-15-1939	12-15-1940	Sinking Fund Commission		1,172.74		1,172.74		1,172.74
55	5-15-1939	12-15-1940	Sinking Fund Commission		409.31		409.31		409.31
				10,235.35	5,890.03	2,808.77	13,316.61	4,926.58	8,390.03
				C	C-2	C-2	C		

TRUST ACCOUNT ASSESSMENT BONDS

C-13

Index		Debit	Credit
	Balance January 1, 1939		66,000.00
C-2	Paid in 1939	35,000.00	
	Balance December 31, 1939	31,000.00	
		<u>66,000.00</u>	<u>66,000.00</u>

RELIEF ACCOUNT BALANCE SHEET—EMERGENCY RELIEF

	January 1st, 1939	As of December 31st, 1939
ASSETS		
Cash	5,276.47	4,998.27
LIABILITIES		
Reserve for Relief Bills	5,276.47	4,998.27

EMERGENCY RELIEF STATEMENT OF INCOME AND EXPENSE

	Debits	Credits
Balance January 1, 1939		5,276.47
1939 Budget Appropriation	60,000.00	
By Budget Transfers To	7,000.00	67,000.00
From State of New Jersey on account of 1938		
Relief	4,142.76	
On Account of 1939 Relief	43,971.00	48,113.76
Borrowed on Emergency Relief Notes	43,305.45	
Paid on account of Emergency Relief Notes		
(State Funds)	37,305.45	
Notes Outstanding 12/31/39		6,000.00
From Current Account Surplus Revenue		70.00
Relief Payments		
On Account of 1938 Relief	5,021.10	
On Account of 1939 Relief	116,370.86	
To State of New Jersey Restitution Funds	70.00	
Balance December 31, 1939	4,998.27	
	126,460.23	126,460.23

REPORT OF THE TREASURER OF THE SINKING FUND COMMISSION CITY OF PLAINFIELD, N. J., DECEMBER 31, 1939

ASSETS		
Cash	23,482.23	
Investments	129,246.17	
		152,728.40
LIABILITIES		
Sinking Fund Requirement as per Law	111,817.52	
Local Improvement Account	34,111.62	
Surplus	6,799.26	
		152,728.40
RECEIPTS		
Balance — January 1, 1939		1,633.61
Interest	5,431.91	
U. S. Bonds Sold	20,000.00	
Premium on U. S. Bonds Sold	962.50	
City of Plainfield Bonds Matured	18,000.00	
City of Plainfield Notes Paid	56,840.07	
City of Plainfield Appropriation	1,563.59	
Assessment Funds from City	16,410.94	
		119,209.01
		120,842.62
DISBURSEMENTS		
Investments—City of Plainfield Notes	48,551.62	
Paid City of Plainfield for Maturing Term Bonds	11,000.00	
Assessment Funds Returned to City	37,808.77	
		97,360.39
CASH BALANCE—DECEMBER 31, 1939		23,482.23

SINKING FUND INVESTMENTS

Cash	23,482.23
City of Plainfield Bonds (Par)	94,000.00
City of Plainfield Notes	35,246.17
	152,728.40

SINKING FUND COMMISSION, CITY OF PLAINFIELD, N. J.
ARTHUR E. CRONE, Secretary-Treasurer.

**PENSION COMMISSION, CITY OF PLAINFIELD, N. J.
TREASURER'S ANNUAL REPORT, DECEMBER 31, 1939**

RECEIPTS

Cash Balance—January 1, 1939		\$ 15,321.17
City of Plainfield—Salary Percentages	\$ 11,919.36	
City of Plainfield Appropriation	13,013.11	
Interest—Mortgages	\$1,617.14	
Mortgage Participation Certificates	953.33	
U. S. & Municipal Bonds & Notes	2,362.67	4,933.14
Tax from Insurance Companies	2,138.90	
Rent	1,047.00	
Donations	130.00	
Fines	21.72	
City of Plainfield Notes Paid	11,807.98	
Mortgage Reductions	872.00	
City of Plainfield Bonds Matured	1,000.00	
U. S. Securities Sold	15,000.00	
Premium on U. S. Securities Sold	365.63	
Police Badges Returned	12.50	
Mortgage Participation Certificate Reduction	2,000.00	64,261.34
		<u>\$ 79,582.51</u>

DISBURSEMENTS

Police and Fire Pensions	21,287.20*	
Printing, Postage & Sundry Expense	20.00	
Safe Deposit Box Rental	30.00	
Real Estate Expense—Taxes	\$391.53	
Maintenance	991.58	
Rental Commission	60.75	1,443.86
City of Plainfield Notes Purchased	11,307.98	
U. S. Securities Purchased	30,000.00	
Premium on these Securities	440.63	
Accrued Interest	9.74	
Taxes Advanced for Mortgagor	91.10	
Overpaid Interest Returned	1.12	64,631.65
Cash Balance—December 31, 1939		<u>\$ 14,950.88</u>

VALUE OF PENSION FUND

Cash	\$ 14,950.88	
Mortgages	27,476.00	
Mortgage Participation Certificates	30,000.00	
Real Estate Owned (at Original Mortgage Cost)	10,440.00	
City of Plainfield Notes	5,734.56	
U. S. and Municipal Bonds at par (see below)	74,500.00†	
Value of Pension Fund December 31, 1939		\$163,101.44
Value of Pension Fund December 31, 1938		152,843.75
Gain for 1939		<u>\$ 10,257.71</u>

†MEMORANDUM OF INVESTMENTS

Bonds	Book Value as above	Cost	Approximate Annual Yield	Market Value Dec. 31, 1939
U. S. Treasury—2¼ % due 1951.....	\$12,500.00	\$12,532.81	2.75 %	\$13,523.37
2¼ % due 1954.....	10,000.00	9,959.38	2.75 %	10,740.00
3 % due 1948.....	5,000.00	5,134.37	2.75 %	5,378.00
3 % due 1955.....	12,000.00	12,438.75	2.85 %	13,238.60
3½ % due 1952.....	5,000.00	5,179.69	2.85 %	5,592.00
U. S.—H.O.L.C.—1½ % due 1947.....	15,000.00	15,281.25	1.25 %	15,181.50
City. of Pl'inf'd—3½ % due 1940-50.....	11,000.00	11,000.00	3.50 %	11,562.10
4½ % due 1956-57.....	3,000.00	3,706.90	2.85 %	3,706.90
5 % due 1946.....	1,000.00	970.96	5.30 %	1,150.00
	<u>\$74,500.00</u>	<u>\$76,204.11</u>		<u>\$80,067.47</u>

The bonds of the Pension Commission are purchased for investment, and with the probability of being held to maturity. As nearly all bonds are purchased at a premium but are carried at par value, the premium is absorbed into the Expense Account. Should a bond be purchased for less than par, the book value is increased to par and any difference credited as income. This method is approved by the State Department and avoids a yearly amortization of premium on bonds from the date of purchase to the date of maturity.

The yield is figured on the cost at the time of purchase, to maturity.

The market value is shown as of the date of this report and may fluctuate according to financial conditions.

*List of Pensions Paid in 1939

Ferdinand Bader	\$ 1,144.80	
Mary Birmingham	960.00	
Martin Connaughton	232.00	
Maurice P. Daley	1,015.20	
George A. Feiring	1,392.00	
Thomas Flatley	1,140.00	
Charles A. Flynn	2,160.00	
Julia M. Flynn	960.00	
Anna Frederickson	648.00	
Hannah H. Gaub	912.00	
Jeremiah P. Hurley	120.00	
Alice F. Kelly	960.00	
Mary L. Kiely	960.00	
Meta M. McAvoy	960.00	
John Merighi	1,080.00	
Octavia A. Myers	528.00	
Dennis F. O'Keeffe	1,200.00	
Andrew L. Saffron	1,392.00	
James A. Saunders	576.00	
Nora Sweeney	528.00	
John P. Townley	1,459.20	
Mary L. Vail	960.00	\$21,287.20

ARTHUR E. CRONE,
Treasurer

COLLECTOR OF TAXES

STATEMENT OF CASH RECEIPTS FOR THE YEAR 1939

1932 Taxes, Personal	1.58	
1934 Taxes, Personal	41.57	
1935 Taxes, Personal	331.41	
1936 Taxes, Personal	1,476.44	
1937 Taxes, Personal	5,297.86	
1938 Taxes, Real & Personal	443,948.86	
1939 Taxes, Real & Personal	2,045,216.57	
1939 Taxes, Bank Stock	1,477.46	
1939 Taxes, Franchise	10,288.83	
1938 Taxes, Franchise20	
Tax Title Liens	12,747.92	
2nd Class R. R. Tax	7,274.96	
	<hr/>	
	1,025.97	2,528,103.66
Snow & Ice Removal		1,025.97
	<hr/>	

OVERPAYMENT OF TAXES, ETC.

1936 Taxes95	
1938 Taxes	70.25	
1939 Taxes	5,853.51	
	<hr/>	
	5,924.71	
Less Refund of Overpayments	5,862.16	62.55
	<hr/>	
	42,339.92	
Interest on Taxes	1,429.91	
Interest on Assessments	1,059.25	44,829.08
Search Fees		
	<hr/>	
	14,224.10	14,224.10
Assessments	1,012.63	1,012.63
Collection Fees		
	<hr/>	
		2,589,257.99

JOHN C. DILTS,
Collector of Taxes

ANNUAL REPORT OF THE BOARD OF ASSESSORS

To the Honorable Mayor and Common Council
City of Plainfield, New Jersey

Gentlemen:

I am herewith presenting the report of the Assessors Department for the year 1939:

STATEMENT OF TAXABLE AND EXEMPT PROPERTY IN THE CITY OF PLAINFIELD as of October 1, 1939 for the year 1940

Value of Land (without improvements)	\$17,924,725	
Value of Improvements	35,177,250	
Total Value of Real Estate (exclusive of Second Class Railroad Property)		\$53,101,975
Value of Second Class Railroad Property		288,490
Value of Personal Property (exclusive of personal property of Street Railroad, Gas, Electric Light, Heat, and Power Companies)		6,698,550
Total Gross Valuations		\$60,089,015

DEDUCTIONS AND EXEMPTIONS

Household Goods (exempted to a valuation of \$100.00 (Chap. 236, P.L. 1918)	\$ 585,100	
Property Exempted under Chap. 7, P.L. 1919 (Soldiers, Sailors, Veterans, etc.)		
Real Estate	\$106,800	
Personal	287,600	344,400
Total Deductions and Exemptions		\$ 929,500

NET VALUATION TAXABLE AT LOCAL RATE\$59,159,515

Number of Acres Assessed	352.20		
Number of Lots Assessed	28,511		
New Buildings Assessed	\$ 701,950		
Construction Demolished or Destroyed	19,200		
EXEMPT PROPERTY	Land	Buildings	Total
Public Schools	\$ 206,000	\$ 1,770,000	\$ 1,976,000
Other Schools	11,600	243,800	255,400
Public Property	523,050	386,350	909,400
Churches and Charitable Property	501,950	2,466,850	2,968,800
Cemeteries & Graveyards	35,800	1,000	36,800
Other Exemptions (U. S. Government and State Properties)	113,100	110,000	223,100
Total Assessment on Exempt Property	\$ 1,391,500	\$ 4,978,000	\$ 6,369,500

CLASSIFICATION OF REAL ESTATE TAXABLE RATABLES IN 1940 (Exclusive of Second Class Railways)

	Land	%	Buildings	%	Total	%
Residential	\$11,457,350	.64	\$26,948,225	.768	\$38,405,575	.723
Business	5,921,450	.33	6,502,950	.186	12,424,400	.237
Industrial	266,300	.015	1,370,400	.039	1,636,700	.031
Utilities	279,625	.015	248,875	.007	528,500	.009
	\$17,924,725	1.000	\$35,070,450	1.000	\$52,995,175	1.000

NET VALUATION TAXABLE AT LOCAL RATE — 1928 to 1940 Inclusive

Year	Valuation	Increase or Decrease
1928	\$55,815,627	
1929	59,491,932	3,676,305 Increase
1930	62,023,911	2,531,979 "
1931	63,086,310	1,062,399 "
1932	63,304,180	217,870 "
1933	62,901,958	402,222 Decrease
1934	61,223,483	1,678,475 "
1935	60,530,483	693,000 "
1936	60,172,237	358,246 "
1937	60,195,262	23,025 Increase
1938	60,242,944	47,682 "
1939	59,273,994	968,950 Decrease
1940	59,159,965	114,029 "
Net Increase for twelve years		\$3,344,338
Average Increase per year		278,695

ANALYSIS BY WARDS OF TAXABLE PROPERTY FOR 1940

Ward	Land	Buildings	Personal	Total
1	\$ 4,567,650	\$ 6,522,675	\$ 1,896,825	\$12,987,150
2	5,518,725	12,138,925	1,864,250	19,521,900
3	3,753,800	8,559,700	614,375	12,927,875
4	4,084,550	7,849,150	1,500,400	13,434,100
	<u>\$17,924,725</u>	<u>\$35,070,450</u>	<u>\$ 5,875,850</u>	<u>\$58,871,025</u>
		Plus 2nd Class Railroad Tax	\$ 288,490	<u>\$59,159,515</u>

MISCELLANEOUS STATISTICAL INFORMATION

The analysis of the total Residential property valuations of \$38,405,575 or 72.3% of the total Real Estate ratables, is divided into the following classifications:

Single Dwellings occupied by Owner	3,586	.546%
2, 3 and 4 family apartment dwellings occupied by Owner	172	.026%
Dwellings and Apartments occupied by Tenants	2,765	.421%
Apartment houses of more than 4 apartments each	50	.007%
Total Number of Dwellings	6,573	1.00%

The area of the City of Plainfield in square miles is 6.25

The total number of Real Estate Assessments is 10,109

The total number of unimproved Assessments is 2,808. Included in the unimproved Assessments are acreage assessments of approximately 352 Acres.

Respectfully submitted,

HARRY W. FARLEY,

Clerk, Board of Assessors

REPORT OF THE POLICE DEPARTMENT

Plainfield, N. J., January 1, 1940

To the Honorable, The Mayor and Common Council:

Gentlemen:—I have the honor to present to you the Annual Report of the Police Department for the year ending, December 31, 1939.

MANUAL FORCE

1	Chief
2	Captains
1	Detective Sergeant
7	Sergeants
1	Detective
40	Class A. Patrolmen
1	Class B. Patrolman
2	Class C. Patrolmen
2	Class D. Patrolmen
0	Class E. Patrolmen.
0	Probationary Patrolmen
1	Special (Patrol Driver)

58

ARRESTS

Number of arrests for the year			1,174
Comprising Males (White)	706		
Comprising Males (Colored)	372	1,078	
Comprising Females (White)	57		
Comprising Females (Colored)	39	96	
		1,174	
Automobile Summonses	2,895		
Dog Summonses	71		
Miscellaneous Summonses	190		3,156
Grand Total of Arrests and Summonses			4,330

AGES OF PRISONERS

Male		Female	
16 to 20	146	16 to 20	7
21 to 30	376	21 to 30	37
31 to 40	252	31 to 40	27
41 to 50	177	41 to 50	17
51 to 60	92	51 to 60	6
61 to 70	29	61 to 70	2
71 to 80	6	71 to 80	
	1,078		96
Total			1,174

MAINTENANCE OF PRISONERS

Costs of Serving meals to prisoners	\$780.00
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RADIO DIVISION

Alarms answered by men in Radio Cars	4,942
Special Duty Calls	3,814
Arrests by men in Radio Cars	684
Summonses issued by men in Radio Cars	1,203
Accidents investigated by Radio Cars	438
Ambulance Service Calls	102
Total	11,183

DIVISION OF IDENTIFICATION AND PHOTOGRAPHY

Identification:	
Pistol Permit applicants Fingerprinted (5 Prints each)	17
Canvassers Fingerprinted	792
Investigations for other authorities	15
Non-Criminal Fingerprints taken	355
Criminal Fingerprints taken (3 each)	376

Total 1,555

Photography:

Photographic Copy Work	93
Crime Scenes Photographed	34
Persons Photographed	247

Total 374

POLICE TELEGRAPH SYSTEM

The Police Telegraph System is of the Gamewell Type and consists of Eleven call Boxes with Flashlights and horns, one time clock with paper take-up reel, one switchboard with instruments mounted thereon for charging the batteries, and storage batteries for operating the system. The batteries are located at Fire Headquarters and the power for charging them is furnished by the Public Service G. & E. Company.

SCHOOL SAFETY PATROL

Safety patrols are functioning successfully in fourteen public schools and two parochial schools. There are four hundred twenty-eight members in the safety patrols. Junior safety councils and safety clubs are functioning in all the schools. The safety patrols are all working under a standard set of rules set down by the Plainfield Area Safety Council and approved by the National Safety Council. These patrols are checked daily, while they are on duty, by using the "Voice of Safety car" by this means we are able to keep the patrols up to standard.

Safety movies and safety plays have been presented in all schools, and monthly safety lessons and posters are supplied through the courtesy of the A. A. A. The schools receive the Safety Education Magazine from the Plainfield Area Safety Council. All members of the safety patrols receive a certificate of service for four months or more of satisfactory service.

Safety patrols are operating in the following schools:—

St. Bernard's	14
St. Mary's	20
Maxson — two patrol system	44
Bryant — two patrol system	12
Lincoln — two patrol system	24
De Witt Barlow — two patrol system	16
Evergreen — two patrol system	36
Franklin	35
Stillman	12
Whittier	14
Hubbard — two patrol system	27
Washington — two patrol system	38
Irving — two patrol system	45
Jefferson — two patrol system	25
Emerson	45
High School — Has its own patrol system	
Total Patrol members	428

SCHOOL TRAFFIC

The following school crossings were covered by special police officers who were paid by the city at the rate of fifty cents per hour for three hours per day:—

Woodland Ave. — E. 7th St.	Maxson School
South Avenue — Richmond St.	Bryant School
Evergreen Ave. — Edgewood Avenue	Evergreen School
Park Avenue — Stelle Avenue	Evergreen School
Madison Ave. — W. 4th St.	Franklin—Whittier
Arlington Ave. — W. 7th St.	Hartridge School
Spooner Ave. — W. 4th St.	Washington School
Clinton Ave. — So. 2nd St.	Jefferson School
Clinton Ave. — W. Front St.	Jefferson School

Regular Police Officers were on duty at the following corners:—

Park Avenue — 9th St.	(Mornings Only) High School
W. 5th St. — Liberty St.	St. Mary's School

SAFETY EDUCATION

During the year Safety lectures were delivered to the following bodies:—

Parent-Teacher Associations	12
Churches	4
Service Clubs	1
High Schools — (Out of Town)	2
Assemblies of Public Schools	19
Public Service Transportation (Safety Meetings)	3
Y. M. C. A.	1
Boy Scouts	7
Out of Town Schools	5
Elizabeth Police School	4
Rutgers University (Police School)	2
Total	60

VISITS TO POLICE HEADQUARTERS

During the year one hundred seventy-three school children from the Plainfield schools made a tour of police headquarters. Twenty-seven students from the Roosevelt Junior High School in Dunellen, N. J.; seventy-nine girl scouts and eighty-two boy scouts.

TRAFFIC SURVEY WORK

Vehicle volume survey was made with relief labor at the following corners:—

Grant Avenue — W. Front St.
Grant Avenue — W. 4th St.
Grant Avenue — W. 7th St.
Watchung Avenue — E. 2nd St.
Grove Street — W. Front St.

A survey of pedestrian traffic around the High School was made by the High School students assisted by this department.

A bicycle survey was made in all the schools to find out the number of bicycles used by the students and the number of bicycles in the homes of the students used by members of the families not attending school.

We found from this survey that 2,460 school children had bicycles and used them daily, also that there were 681 bicycles in the homes, making a total of 3,141 bicycles in use in the city.

TRAFFIC AND ACCIDENT DRAWINGS

Drawings in Fatal accidents	6
Drawings in other accidents	14
Drawings in Traffic studies	13
Total	33

"VOICE OF SAFETY" CAR

The "Voice of Safety" car was used by the High School athletic department on four different occasions. It was used by the Recreation Commission on three occasions and was used on the Fourth of July in the High School field in the afternoon and in Greenbrook Park in the evening.

During Safety month, the "Voice of Safety" lead the Governor's Safety Caravan around the city for two days where visits were made to all our schools. The car is used daily to check the patrols and special police officers.

OTHER SAFETY ACTIVITIES

Boy Scouts were used for two days to distribute pedestrian safety cards. Free passes were issued to the safest pedestrians and drivers.

ASSISTED OTHER POLICE DEPTS.

The Plainfield Police Dept. assisted the New Market Police in one accident investigation. Assisted Collingswood, New Jersey Police Dept. in establishing a standard accident file and reporting system patterned after Plainfield Police Department System.

MEETINGS HELD IN THE SAFETY BUREAU

Safety Council Meetings	11
Street & Highway Meetings (Safety Council)	17
Child Safety Committee (Safety Council)	5
Public Education Committee (Safety Council)	1
Troop No. 6 Boy Scouts (Police Troop)	12

CHILD PROTECTION BUREAU

This bureau has investigated thirty cases during the year and has had one boy examined by the Mental Hygiene Clinic. In most of these cases satisfactory adjustments have been made through the Welfare Dept., C.O.S. Children's Council and the Schools.

NEWS BOYS

The system of licensing newsboys has worked out very satisfactory and has been a big help in the control of street trades by the children. Children selling papers on the street are identified by a "Newsboy" badge worn on their coat. Boys delivering papers have an identification card with them. There is no charge for this license.

CONCLUSIONS AND RECOMMENDATIONS

I respectfully submit to your Honorable Body my Annual Report of the Police Department of the City of Plainfield for the year ending December 31st, 1939.

This Department has a two-way radio system consisting of a main station and four squad cars which were installed in 1938. The personnel of this branch of service consists of three sergeants and eighteen men. In order that every section of the City might be better protected at all times, the City has been divided into eleven districts of which eight districts are covered by foot patrolmen and three districts by the radio division with a radio car in each district and one kept in reserve. Each of these cars are equipped with a first aid kit, search light, fire extinguisher, night sticks, riot gun and tear gas bombs. During the course of the past year radio patrolling has become a great necessity and without its operation little could be accomplished in the line of quick apprehension of criminals.

Our Safety Division has made a survey of the City with various recommendations made with a result gratifying to all concerned and more fully explained by the analysis set forth in this report. The personnel of this department consists of one patrolman assigned to this particular work and that of School traffic.

The Bureau of Identification and Photography has been greatly improved by the addition of up-to-date paraphernalia and the taking of non-criminal fingerprints established during the year of 1936 has continued since with gratifying results.

The Detective Bureau has had an especially busy year as more fully explained in this report. Our Department may well be a source of great satisfaction and civic pride to its citizens. In every branch of police endeavor the department has, during the past year, provided its greatest value in the prevention of crime and the apprehension of perpetrators of such law violations and infractions as were committed.

For the past few years our Department has been undermanned and I would respectfully recommend that six new men be secured for the purpose of bringing our quota up to standard and in order that we may better patrol the city. At the present time, particularly during the evening when the rush of commuters is on, two of our radio cars are completely tied up doing traffic duty. Should an emergency arise due to this particular condition, a delay in the proper discharge in our radio car duty might possibly mean in the non-apprehension of a criminal. The employment of these replacement men would not only bring our quota up to standard but would give this much needed protection to our citizens.

It is gratifying for me to be able to state that our city was, during the past year free from serious crimes. It more clearly shows that the men are filling their sworn duty to the citizens of the City and because of their whole hearted cooperation and law abiding conduct. Plainfield is fortunate in the absence of major crimes, and I trust that in years to come we shall not pass from this high esteem. My recommendations which I respectfully submit for your consideration and approval are few in number but important and trust they will be given serious consideration as they are necessary.

As in previous years it has been requested that traffic lights be installed at various intersections where a careful survey has demonstrated their necessity which are as follows:—

At Watchung Avenue and East Second Street, to be synchronized with the light at East Front Street and Watchung Avenue; one at Watchung and East Fourth Street; one at West Front Street and Madison Avenue; one at Richmond Street and East Third Street; and one at Grant Avenue and West Fourth Street.

In conclusion, I wish to say that the Department has had a most successful year. The men entrusted with public safety in this city; the Mayor and members of the Common Council have been willing and eager to contribute towards the proper conduct of the Department and I wish to take this opportunity of expressing, to all, my thanks and appreciation for their support, and many acts of kindness extended during the year.

Respectfully submitted,
GEORGE LEORCH,
Chief of Police.

Dated: Plainfield, N. J., January 2nd, 1940.

REPORT OF THE CLERK OF THE CITY COURT

To the Honorable Mayor and Common Council
of the City of Plainfield, N. J.

Gentlemen:—

I have the honor to submit herewith my YEARLY REPORT for the
YEAR, 1939, as follows:—

Appealed Cases	7
Bond Forfeitures	13
Committed to County Jail	65
Committed to County Jail and License Revoked	7
Committed to Marlboro	17
Complaints withdrawn	1
Discontinued	2
Dismissed	438
Fined	1,241
Fined and Licenses Revoked	25
Fined and Placed on Probation	8
For Other Authorities	51
Held for the Grand Jury	45
Held for the Grand Jury and Licenses Revoked	3
Licenses or Registration Revoked only	4
Ordered to Support Family	13
Probation	16
Released on Bonds to appear at the Grand Jury	37
Released on Bonds to appear at Grand Jury & Lic. Rev.	1
Released on Bonds to appear at Other Authorities	1
Released on Bonds to Support Family	2
Released without Bonds to appear at Other Authorities	1
Sentences Suspended	2,618
Total	4,616
Cases Pending Disposition	50
Grand Total	4,666

RECEIPTS AND DISBURSEMENTS

RECEIPTS:	
Cash	\$12,552.00
Bond Forfeitures	90.00
Total Receipts	\$12,642.00

DISBURSEMENTS:	
Total Amount of fines turned over to Mr. Arthur W. Magee, Commissioner of Motor Vehicles (Auto Violations)	\$ 225.00
Total Amount of Fines turned over to Mr. Arthur N. Pierson, County Treasurer for Motor Vehicle Violations	3,522.00
Total Amount of Fines turned over to Mr. Andrew J. Krog, Health Officer. (Board of Health Violations.)	20.00
Total Amount of Fines and Collections turned over to Mr. Arthur E. Crone, City Treasurer, as follows:	
Fines	\$5,293.00
Court Costs	3,279.00
Permit Fees	300.00
Miscellaneous Revenue	3.00
Total Disbursements	\$12,642.00

Respectfully submitted,

S. MONROE STAATS, Clerk,
City Court of Plainfield.

REPORT OF THE CHIEF OF THE FIRE DEPARTMENT

Plainfield, N. J., January 1, 1940

To the Honorable, The Mayor and Common Council:

Gentlemen:—I herewith submit my report for the year 1939 together with my recommendations for the year 1940.

The present personnel of this department is 60, divided as follows:

Fire Fighting Force	
1	Chief of Department
1	Deputy Chief
4	Captains
4	Lieutenants
43	Class "A" Privates
1	Class "B" Private
2	Class "C" Privates
.....	Class "D" Private
.....	Class "E" Private
.....	Probationary
56	Total Fire Fighting Force

Division of Fire Alarm Telegraph

1	Superintendent
2	Helpers
3	Total Division of Fire Alarm Telegraph

Office

1	Department Clerk & Secretary
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The past year was a busy one the Department having answered eighty (80) more alarms in 1939 over the year 1938 and which were received as follows:

1939	1938	
437	370	Telephone Alarms
3	4	Telephone and Box Alarms
63	62	Box Alarms
30	17	Verbal Alarms
533	453	Total Number of Alarms
2	Second Alarms

The total losses for 1939, including buildings and contents, amounted to \$85,880.91 on which there was insurance carried in the amount of \$1,458,045.00 making an excess insurance over loss of \$1,372,164.09.

The classification of fire losses and insurance carried for year 1939 is as follows:

	Buildings	Contents	Total
Total value of property involved	\$1,057,900.00	\$541,420.00	\$1,599,320.00
Total insurance of property	947,300.00	510,745.00	1,458,045.00
Total losses	40,159.67	45,721.24	85,880.91
Total Exposure losses	None	None	None

I am sorry to report that there were four (4) lives lost during 1939 as the result of fires. (Fire of Nov. 7th at 12 Johannis Place).

CAUSES OF FIRES AND ALARMS

Fires resulting from:

Unknown	34
Smoking and Cigarettes	15
Careless Workmen	4
Children with matches	8
Fuel Oil Burners	8
Overheated Stoves, Furnaces & Smokepipes	16
Defective Gas and Electric Fixtures	13
Defective Flue, Smokepipe and Soot	11
Electric Motors	1
Fire Works
Explosions	5
Lightning	2
Hot Ashes	7
Sparks from Chimneys, Stoves & Locomotives	11
Spontaneous Combustion	1

Total Number 136

Fires resulting from other causes:

Woods, Grass, Brush or Bon Fires	288
Automobiles— Short circuits, back-fires etc.	36

Total Number 324

Other Alarms:		False Alarms	10
Drownings	1	Miscellaneous — Use of	25
Ammonia and gas leaks	10	Rescue Squad etc.	
Overcome by gas etc.	13	Total Number	73
Smoke scares	14		
Grand Total of Fires and Alarms			533

DUTY

Beat Out	157
Beat Out and Chemicals	64
Beat Out and Pails of Water	4
Chemicals	59
Chemicals and Hydrant Streams	15
Chemicals and Booster Tanks	4
Booster Tanks	8
Garden Hose	3
Hydrant Streams	47
Automatic Sprinkler and Chemicals	1
Pails of Water	15
Inhalator	18
Gas Masks	7
Miscellaneous	5
False Alarms	10
Out on Arrival or No Duty	116
Total Duty	533

MATERIALS USED

38,450	Feet of 2½ inch Hose
101	Lines of hose laid
809	Gallons of Chemicals
2,235	Feet of Ladders Used
25	Tanks of Oxygen
12	Booster Tanks
15	Number of Gas Masks Used
1	Pyrene
30	Lbs. of CO2

COMPANIES' APPARATUS

Fire Headquarters

Located at the corner of Central Avenue and West Fourth Street, Telephones Plainfield 6-1500, 1501, 1502 and 1503.

1 Chief's Car (1939 Buick Coupe)

1 Deputy Chief's Car (1939 Plymouth Coupe)

Engine Company No. 1

Located at the corner of Central Avenue and West Fourth Street, an automobile triple combination chemical, hose and 750 gallon capacity pump. (American LaFrance).

Engine Company No. 2

Located at the corner of Central Avenue and West Fourth Street, an automobile triple combination chemical, hose and 1,000 gallon capacity pump. (American LaFrance).

Supply Truck

Located at the corner of Central Avenue and West Fourth Street, an automobile 1½ ton supply truck. (Chevrolet).

Engine Company No. 5

Located at the corner of Central Avenue and West Fourth Street an automobile triple combination chemical, hose and 1,000 gallon capacity pump. (Mack).

Truck Company No. 1

Located at the corner of Central Avenue and West Fourth Street an automobile 75 foot Aerial Truck. (American LaFrance).

Squad Company No. 1

Located at the corner of Central Avenue and West Fourth Street an automobile service car. (Reo).

Fire Alarm Repair Car

Located at the corner of Central Avenue and West Fourth Street an automobile service truck. (Mack).

Engine Company No. 3

Located at 730-732 West Fourth Street, an automobile triple combination chemical, hose and 1,000 gallon capacity pump. (American LaFrance).

Truck Company No. 3

Located at the corner of Central Avenue and West Fourth Street an automobile city service truck. (Mack).

Engine Company No. 4

Located at 1015-1017 South Avenue an automobile combination booster, hose and 750 gallon capacity pump. (Mack).

Truck Company No. 4

Located at 730-732 West Fourth Street an automobile city service truck. (Mack).

Out of Service.

Fire Alarm Telegraph Car

Located at 911 Leland Avenue an automobile coupe. (Chevrolet).

Hose

We have, in service, 12,200 feet of good 2½ inch hose.

Hydrants

There is a total of 562 hydrants within the City Limits and 2 just over the City Line which makes a grand total of 564 hydrants.

Fire Alarm Telegraph System

The system is of the Gamewell Type with 100 fire alarm boxes, 16 of which are private. During the year two (2) new boxes were installed at new locations and one box was changed from the old type to the new three-fold type with quick action doors. There is approximately 56½ miles of overhead wires. A 15 inch gong is located in each of the outside Fire Stations, an 18 inch gong with three 10 inch tappers and one 6 inch tapper at Fire Headquarters, one 12 inch gong at Police Headquarters and 6 inch tappers are located at the Electric and Gas Company's plants and other places of importance. One 10 circuit automatic repeater, one 12 circuit switchboard with instruments mounted on it for testing and recharging of batteries, one house circuit and one local battery circuit at Headquarters, and 6 outside circuits are in use. One alarm transmitter and four alarm registers with paper take-up reels are installed in the various Fire Stations. There are four 60 inch battery racks with 143 cells for operating the Alarm System and one 12 circuit protector board. One Sterling 5 horsepower electric siren and one remote control switch. There are 8 rectifiers. Installed at Fire Headquarters is a telephone switchboard with four trunk lines and eleven extensions. Three of the extensions are direct lines—one to No. 3 Fire Station, one to No. 4 Fire Station and one to Police Headquarters.

Police Alarm System

The system is of the Gamewell Type with ten Standard Police Boxes with recall lights and horns, one of which is private and nine which are located on pedestals. By order of the 1935 Police Board, six police boxes which were located on poles have been removed, eleven police boxes located on poles are out of service but have not been removed and four police boxes which were located on pedestals have been removed. There is about 40 miles of overhead wires and about 1¾ miles of underground cable which is used jointly with the Fire Alarm Telegraph System. The following Gamewell equipment is installed at Fire Headquarters: one (1) 60 inch battery rack with 60 two-volt cells and two (2) rectifiers. The following equipment is installed at Police Headquarters: a switchboard with a time clock stamp, a four-circuit punching machine and a telephone for making calls to Police boxes.

Traffic Signal System

There are traffic lights at seventeen (17) intersections also one (1) all red traffic signal and bell located at the corner of Central Avenue and West Fourth Street which light is manually operated from Fire Headquarters.

Inspection of Buildings

1206 May Routine Inspections of Buildings, Cellars and Back Yards
1206 October Routine Inspections of Buildings, Cellars and Back Yards
208 Theatre Inspections
66 Dwelling Inspections
25 Factories and Special Inspections
400 Re-inspections by Officers

3111 Grand Total Inspection of Buildings

Special Assignments

619 special assignments were made during the year 1939 such as theatre details etc. These details were made by the members of this department on their "Off Shift."

Recommendations

I recommend the purchase of 500 feet of 2½ inch cotton rubber lined and wax and gum treated hose.

I recommend the purchase of two (2) new Non-Interfering Fire Alarm Boxes and the replacement of two (2) old type with the new type.

I recommend the purchase of a 1,000 Gallon Triple Combination Pumper with Cab to replace No. 2 Engine which was purchased December 1920.

I recommend that eight (8) additional men be added to the fire fighting force.

It is a pleasure to acknowledge my appreciation of the cooperation received from the Mayor, Common Council, various Department Heads of the City, members of this Department, the Press of the City of Plainfield and of the Fire Committee composed of Mr. Hugh B. Reed, II, Chairman, Mr. John W. Regan, Mr. Anthony H. Viviano and Mr. Thomas J. Koehler.

Respectfully submitted,

WESLEY J. DUNN, Chief

Plainfield Fire Department.

ANNUAL REPORT OF THE CITY CLERK 1939

To the Honorable Common Council
City of Plainfield, New Jersey

Gentlemen:

I submit herewith, my annual report for the year ending December 31, 1939, of fees collected for licenses, etc. issued by this office, as follows:

STATEMENT OF REVENUE

		Fish & Game Commission	City Treasurer
2444	Dog Licenses	@ 2.50	6,110.00
17	Duplicate Dog Tags50	8.50
7	Kennel Licenses	10.00	70.00
30	Kennel Tags25	7.50
11	Resident H & F. Licenses	3.10	1.10
8	Resident Fishing Licenses	2.10	.80
17	Resident Hunting Licenses	2.10	1.70
2	Non-Res. & Alien H. & F. Licenses	10.50	1.00
1	Non-Res. & Alien Fish License	5.50	.50
28	Hack Licenses	10.50	294.00
33	Driver Licenses	1.50	49.50
57	Truckman Licenses	10.50	598.50
55	Cartman Licenses	10.50	577.50
9	Cartman Licenses	5.50	49.50
43	Peddler Licenses	25.50	1,096.50
2	Peddler with Cart Licenses	20.50	41.00
12	Junkman Licenses	26.00	312.00
2	Junkyard Licenses	50.00	100.00
14	Pool Tables	5.00	70.00
5	Auctioneer Licenses	25.50	127.50
49	Bagatelle Licenses	15.00	735.00
12	Sound Truck Licenses	5.00	60.00
1	Circus License	75.00	75.00
4	Theater Licenses (per seat)25	
	Liberty		254.50
	Oxford		409.75
	Strand		441.25
	Paramount		285.50
1	Entertainment License	36.00	36.00
1	Entertainment License	25.00	25.00
2	Entertainment Licenses	23.00	46.00
12	Entertainment Licenses	17.00	204.00
4	Entertainment Licenses	15.00	60.00
2	Entertainment Licenses	13.00	26.00
1	Entertainment License	10.00	10.00
3	Entertainment Licenses	8.00	24.00
3	Entertainment Licenses	6.00	18.00
2	Entertainment Licenses	5.00	10.00
1	Entertainment License	4.00	4.00
3	Entertainment Licenses	3.00	9.00
4	Entertainment Licenses	2.00	8.00
279	Entertainment Licenses	1.00	279.00
	Miscellaneous		21.25
		<u>\$108.00</u>	<u>\$12,558.35</u>
Total amount collected during the year 1939			\$12,666.35
Amount turned over to the Fish and Game Commission		108.00	
Amount collected for the City (exclusive of liquor license fees)		<u>\$12,558.35</u>	<u>\$12,666.35</u>

LIQUOR LICENSE FEES

(Turned over to City Treasurer upon receipt)

17	Plenary Retail Consumption Licenses	\$ 1,000.00	\$17,000.00
14	Plenary Retail Distribution Licenses	500.00	7,000.00
12	Club Licenses	150.00	1,800.00
1	Club License granted March 20, 1939		41.92
	Fee for transfer of Plenary Retail Consumption License No. C-2		100.00
	Fee for transfer of Plenary Retail Distribution License No. D-4		50.00
	Fee for transfer of Plenary Retail Distribution License No. D-11		50.00
			<u>\$26,041.92</u>

Respectfully submitted,

FRED TOEGEL, City Clerk.

ANNUAL REPORT OF THE CITY ENGINEER
STREET AND SEWER DEPARTMENT — 1939

December 31, 1939

To the Honorable, the Mayor and Common Council,
City of Plainfield, New Jersey

Gentlemen:

I submit herewith my Annual Report for the year ending December 31, 1939.

Construction program for the year consisted of the following projects:—

1. Completion of surface structures, including restoration of pavements, in connection with the construction of storm sewers in Loraine Avenue, Denmark Road, Monroe Avenue, West Fifth Street and Lee Place.

2. Completion of surface structures, including restoration of pavements, in connection with the construction of Cedar Brook Storm Sewer between North Avenue, near Berckman Street, and Terrill Road at East Third Street.

3. Completion of surface structures, including restoration of pavements, in connection with the construction of storm sewers in Evergreen Avenue, Martine Avenue, Thornton Avenue and Hillside Avenue.

4. Construction of storm sewer, including the restoration of pavement, in Arlington Avenue from Randolph Road to Woodbine Avenue.

5. Construction of storm sewers, including the restoration of pavements, in Plainfield Avenue from Huntington Avenue to West Eighth Street; in Randolph Road from Plainfield Avenue to Central Avenue; in Stelle Avenue from Plainfield Avenue to Field Avenue; in Stelle Avenue from Plainfield Avenue to a point approximately 800 feet west of Plainfield Avenue; in West Eighth Street from Plainfield Avenue to Irving Place; in West Eighth Street from Plainfield Avenue to Central Avenue; in Field Avenue from Randolph Road to a point approximately 250 feet north of Randolph Road and in Field Avenue from Stelle Avenue to a point approximately 300 feet north of Stelle Avenue.

6. Completion of surface structures in connection with the construction of a sanitary sewer in East Seventh Street from Richmond Street to Central Street.

7. Construction of storm sewers in Woodland Avenue from Putnam Avenue to Park Lane; in Ravine Road from Woodland Avenue to Denmark Road; in Park Lane from Woodland Avenue to Belvidere Avenue; in Belvidere Avenue from Park Lane to Denmark Road and in Belvidere Avenue from Ravine Road to Berkeley Avenue.

8. Construction of storm sewers in Clinton Avenue from Green Brook to West Front Street; in West Front Street from Clinton Avenue to Mariners Place and in Myrtle Avenue from Clinton Avenue to Mariners Place.

9. Construction of storm sewer and sanitary sewer in Monroe Avenue, West Eighth Street and Hobert Avenue.

10. Construction of a storm sewer in South Avenue from Leland Avenue to Terrill Road.

11. Construction of a storm sewer in South Second Street from Grant Avenue to Clinton Avenue.

12. Grading the East End Playground, now known as Seidler Field.

13. Grading the Plainfield Avenue Playground.

14. Grading the Playground in the rear of the new Netherwood School.

15. Constructing concrete sidewalks on the southerly side of Randolph Road from Park Avenue to a point approximately 1200 feet east of Park Avenue.

16. Construction of a sanitary sewer in Ables Street from South End Parkway to Randolph Road.

17. Construction of a bituminous macadam pavement surface on Sleepy Hollow Lane from Watchung Avenue to Fernwood Lane and on Fernwood Lane from Sleepy Hollow Lane to Watchung Avenue.

18. Construction of a sanitary sewer in Cambridge Avenue from Leland Avenue to Sterling Street.

19. Construction of concrete curbs and gutters and bituminous macadam pavement on Ables Street from South End Parkway to Randolph Road.

All of the projects listed above, except No. 14 and No. 18 were constructed in cooperation with the Federal Work Projects Administration. The Work Projects Administration furnished most of the labor and a portion of the materials used, while the City furnished a large portion of the materials, all engineering, equipment and inspection.

Project No. 1 is completed. The work was done in accordance with the provisions of General Improvement Ordinance No. 1035.

Projects No. 2 to No. 6 inclusive are completed. The work was done in accordance with the provisions of General Improvement Ordinance No. 1038.

Projects No. 7 to No. 11 inclusive are under construction in accordance with the provisions of General Improvement Ordinance No. 1038.

Project No. 12 is completed. The work was done in accordance with the provisions of General Improvement Ordinance No. 1040.

Project No. 13 is completed. This project was financed with funds included in the 1939 Budget of the Recreation Commission.

Project No. 14 is under construction. The work consists mostly of hand labor and the labor is furnished by the Welfare Department. Each laborer is required to work, during a period of two weeks, a sufficient number of hours to compensate the City for the relief given.

Project No. 15 is completed. The work was done in accordance with a Resolution of the Common Council. The total cost of \$409.31 was assessed against the abutting properties.

Project No. 16 is completed. The work was done in accordance with the provisions of Local Improvement Ordinance No. 314. That portion of the cost of the work which was financed by the City was assessed against the abutting properties. No charge was made against the City at large.

Project No. 17 is completed and now in the process of being assessed by the Commissioners of Assessments. The work was done in accordance with the provisions of Local Improvement Ordinance No. 315.

Project No. 18 is completed. The work was done in accordance with the provisions of Local Improvement Ordinance No. 318. The contract for doing the work was awarded to Petrozzello Bros. Inc.

Project No. 19 is under construction in accordance with the provisions of Local Improvement Ordinance No. 319.

The Street Division reconstructed the macadam pavement on East Second Street between Garfield Avenue and Netherwood Avenue, also furnished aid to the Work Projects Administration for the construction of a new macadam pavement on Arlington Avenue from Randolph Road to Woodbine Avenue.

150,000 sq. yds. of macadam pavement surface was treated with an application of bituminous material and covered with slag or crushed stone.

The usual work of maintaining dirt shoulders on streets paved only in the center was carried on throughout the year, also street sweeping and gutter cleaning; traffic marking; services to other Departments and to the general public.

The Sewer Division cleaned approximately 58 miles of sanitary sewers and 5 miles of storm sewers.

All pumping stations functioned properly throughout the year. No "break-downs" in the pumping stations or stoppages in the sewer mains developed.

The following table gives a comparison of activities in the Building Division for the past five years.

Year	No. of Permits	Value of New Construction	Fees Collected
1935	609	\$ 491,385.00	\$2,652.25
1936	678	746,025.00	3,240.00
1937	741	836,320.00	4,657.22
1938	649	1,251,328.00	5,631.12
1939	695	476,177.50	4,059.50

I attach hereto a statement of Local Improvement Assessments, showing total distribution of costs of ordinances approved between the year 1919 and 1935, which includes Local Improvement Ordinances Nos. 201 to 300, and a detailed distribution of cost of Local Improvement Ordinances Nos. 301 to 319. Also attached are statements of General Improvement Ordinances; Permits issued and fees collected by the Building Division during 1939; Financial Statement of the Department for the year and Statistical Statement of Streets and Sewers.

It is a pleasure to acknowledge my appreciation of the cooperation received from the Mayor, Common Council, various Department Heads, Employees of this Department and to the Committee on Streets and Sewers, composed of the following members of the Common Council.

Mr. Carroll W. Hopkins
 Mr. Edward E. Iremonger
 Mr. Stephen Edgar Cole

Respectfully submitted,

H. E. BUSH, City Engineer.

Statement of Local Improvement Assessments — 1919-1939

Ordinance	Description	Charged to City	Charged to Owner	Contributions	Total
201 to 300	incl. 1919-35 incl.	\$1,315,815.87	\$1,855,829.80	\$366,888.48	\$3,538,530.15
301	Paving Andover Avenue		Defeated		
302	Sanitary Sewer in Bellevue Ave.	1.00	827.60		828.60
303	Improvement of Dorbett Place	88.04	3,645.94		3,733.98
304	Improvement of Beechwood Court	72.62	1,508.48		1,581.10
305	Sanitary Sewers in Sections of Oakland Ave., Prospect Ave. and Oakwood Place	147.25	2,311.87		2,459.12
306	Sanitary Sewers in Forest Hill and sections of Ravine Road and Charlotte Road	3.60	4,690.89		4,694.49
307	Improvement of Forest Hill		3,871.83		3,871.83
308	Improvement of Ransome Place		1,891.47		1,891.47
309	Gas, Water and Sewer Connections in Forest Hill		458.86		458.86
310	Improvement of Bradford Street at Ransome Place		1,926.58		1,926.58
311	Improvement of Parkside Road east of Kenyon Avenue		2,089.56		2,089.56
312	Sanitary Sewers in Remington Ave., Lakeview Ter. and Parkside Road.		1,548.47		1,548.47
313	Improvement of Hollywood Ave. from Brentwood Ter. to Hazlewood Terrace		1,569.95		1,569.95
314	Sanitary Sewer in Ables Street		1,172.74		1,172.74
315	Improvement of Sleepy Hollow Lane and Fernwood Lane		Not yet assessed		
316	Improvement of Randolph Road, Park Ave. to Woodland Avenue		Defeated		
317	Improvement of Randolph Road, Park Ave. to Woodland Avenue		Defeated		
318	Sanitary Sewer in Cambridge Avenue		Not yet assessed		
319	Improvement of Ables Street		Not yet assessed		

Statement of General Improvement Ordinances

Ordinance	Description	Charged to City	Charged to Owner	Contributions	Total
1001 to 1030	incl. 1926-33 incl.	\$ 902,217.87		\$ 4,000.00	\$ 906,217.87
1031	Storm Sewer from North Ave., northeast of Berckman Street through private lands and sections of Johnson Ave. and East Third St. to Terrill Road		Work not done		
1032	Storm Sewer thru right-of-way from Loraine Ave. to Dorsey Place	1,105.06			1,105.06
P.W.A. Docket No. 1386—	Reconditioning and resurfacing pavement on East and West Front Streets from Watchung Ave. to Washington Avenue	39,919.98		16,723.45	56,643.43
P.W.A. Docket No. 1413—	Reconditioning and resurfacing pavement on Watchung Ave. from East Front Street to East Sixth Street	23,719.44		9,883.86	33,603.30

P.W.A. Docket No. 1415—Re-conditioning and resurfacing pavement on Park Avenue from Second St. to Seventh Street	24,000.71		10,025.74	34,026.45
P.W.A. Docket No. 1057R—Improvement of East Fifth St. from Watching Ave. to Richmond St.	19,540.09		15,276.02	34,816.11
1035 Storm Sewers in Loraine Ave., Denmark Rd., Lee Pl., Monroe Ave., and West Fifth Street	4,492.60	W.P.A. Project		4,492.60
1036 Cedar Brook Storm Sewer North Ave. to Terrill Rd.	55,242.24	W.P.A. Project	51,755.25	106,997.49
1037 Sanitary Sewer in Myrtle Ave. West of Rock Ave.	693.13	W.P.A. Project		693.13
1038 City Wide Storm Sewer Project		Work not yet completed		
1039 Storm Sewers in East Seventh St., between Richmond St., and Terrill Rd.	8,500.00	Work done by Union County		8,500.00
1040 Grading "Seidler Field"	5,343.42	W.P.A. Project		5,343.42

**STATEMENT OF PERMITS ISSUED AND FEES COLLECTED
BY THE BUILDING DIVISION FOR THE YEAR 1939**

Fees Collected		\$ 156.00	\$4,059.50
Zoning Appeals		16.00	
Zoning Maps		10.00	
Building Codes		837.00	
Certificates of Occupancy		3.00	
Advertising Zoning		3,037.50	\$4,059.50
Building Permits			

CLASSIFICATION

28	for	28	Frame Dwellings (garage attached)
13	for	13	Frame Dwellings (garage detached)
7	for	7	Frame Dwellings
92	for	92	Frame Alterations
52	for	52	Frame Additions
5	for	5	Frame Alterations and Additions
23	for	23	Frame Garages
1	for	1	Frame Coop
1	for	1	Frame Addition and Garage
1	for	1	Frame & Steel Addition
1	for	1	Frame Bath House and Tool Shelter
2	for	2	Frame Alterations and Garages
1	for	1	Frame Alteration and C.H.B. Garage
3	for	3	Temporary Metal Office Buildings
1	for	1	Metal Garage
3	for	3	Cement Hollow Block Service Stations
16	for	16	Cement Hollow Block Garages
1	for	1	Cement Hollow Block & Frame Garage
8	for	8	Cement Hollow Block Additions
2	for	2	Cement Hollow Block Alterations
1	for	1	Cement Hollow Block Store
1	for	1	Concrete Addition
1	for	1	Concrete Foundation
1	for	1	Concrete Alteration
4	for	4	Brick Alterations
4	for	4	Brick Additions
2	for	2	Brick Chimneys
1	for	1	Brick and Concrete Alteration
1	for	1	Swimming Pool
17	for	17	Demolitions
6	for	9	Gasoline Tanks
1	for	1	Fire Escape
1	for	1	Amendment to original application
1	for	1	Lunch Wagon
4	for	4	Temporary signs
2	for	2	Fuel Oil Storage Tanks
260	for	264	Fuel Oil Equipments
126	for	128	Signs

695 PERMITS

The valuation, represented by 695 permits, amounts to \$476,177.50.

**FINANCIAL STATEMENT
STREET AND SEWER DEPARTMENT
as of December 31, 1939**

Budget Appropriation			\$80,570.98
Disbursements		\$109,147.08	
Less Credits		33,926.33	
		\$ 75,220.75	
Reserved by Common Council 12/28/39 to purchase materials for repaving Woodland Avenue	\$3,500.00		
Unexpended balance	1,850.23	5,350.23	\$80,570.98

COST 1939
No. 3 Streets

Salaries (Net)		\$15,048.54*
Wages		36,133.55
Office Administration and Supplies		1,300.70
New Equipment		2,299.75
Material — Street Maintenance		16,340.43
Supplies and Small Equipment		3,253.63
Equipment and Repair Parts		2,893.88
Hire of Equipment		560.76
Garage Supplies and Equipment		1,021.72
City Yard and Buildings		641.83
Street Name Signs		411.43
		<hr/>
Less Credits: Equipment services to other Depts.		\$79,906.22
		4,685.47
		<hr/>
Reserved by Common Council 12/28/39 to purchase materials for repaving Woodland Avenue	\$3,500.00	
Unexpended balance	1,850.23	5,350.23
		<hr/>
		\$80,570.98

*Exclusive of cost of engineering on Capital Improvements.

Cost of Snow Removal \$ 4,690.49

FINANCIAL STATEMENT — SEWER DIVISION
as of December 31, 1939

Budget Appropriation		\$22,500.60
		<hr/>
Disbursements	\$22,188.00	
Unexpended balance	312.60	\$22,500.60
		<hr/>

COST 1939
No. 4 Sanitation—Sewers

Salaries		\$ 5,998.63
Wages		8,841.01
Maintenance of Pumping Stations, Grounds, Buildings and Machinery		370.88
Utilities and Heat		5,317.13
Equipment Repair Parts and Labor		292.13
Materials		203.61
Supplies		686.11
New Equipment		478.50
		<hr/>
		\$22,188.00
Unexpended balance		312.60
		<hr/>
		\$22,500.60
		<hr/>

FINANCIAL STATEMENT — BUILDING DIVISION
as of December 31, 1939

Budget Appropriation		\$ 5,516.82
		<hr/>
Disbursements	\$4,402.09	
Unexpended balance	1,114.73	\$ 5,516.82
		<hr/>

COST 1939
No. 6 Building Division

Salaries		\$ 4,113.82
Office Administration, Supplies & Equipment		288.27
		<hr/>
		\$ 4,402.09
Unexpended balance		1,114.73
		<hr/>
		\$ 5,516.82

STATISTICAL STATEMENT
STREETS

Length Streets paved with "Hard Surface"* on concrete foundation (County)	6.40 miles
Length Streets paved with "Hard Surface"* on stone foundation (County)	2.00 miles
Length Streets paved with "Hard Surface"* on concrete foundation (City)	12.79 miles
Length Streets paved with "Hard Surface"* on stone foundation (City)	1.73 miles
Length Streets paved with Bituminous Macadam (City)	22.27 miles
Length Streets paved with Water Bound Macadam (City)	41.46 miles
	<hr/>
Length of Improved Streets (City)	86.65 miles
Length of Unimproved Streets (City)	15.77 miles
	<hr/>
Total length of Streets in City	102.42 miles

Area "Hard Surface" pavement on concrete foundation (County)	131,742 sq. yds.
Area "Hard Surface" pavement on stone foundation (County)	11,974 sq. yds.
Area "Hard Surface" pavement on concrete foundation (City)	269,501 sq. yds.
Area "Hard Surface" pavement on stone foundation (City)	19,845 sq. yds.
Area Bituminous Macadam (City)	357,052 sq. yds.
Area Water Bound Macadam (City)	569,925 sq. yds.
Total Area of Pavements	1,360,039 sq. yds.

Area "Hard Surface" pavement on concrete foundation constructed in 1939	none
Area "Hard Surface" pavement on stone foundation constructed in 1939	none
Area Bituminous Macadam constructed in 1939	6,261 sq. yds.
Area Macadam resurfaced in 1939	none
Area Bituminous surface treatment in 1939	150,000 sq. yds.

*—"Hard Surface"—Sheet Asphalt, Bituminous Concrete, Brick, Concrete, Granite Block, Tarvialithic, Hot-Col, etc.

SEWERS

Length of Storm Sewers	34.61 miles
Length of Sanitary Sewers	91.92 miles
Number of House Connections on Sanitary Sewers	7,891
Pumping Stations	6
Auxiliary Pumping Station	1

ANNUAL REPORT OF THE RECREATION COMMISSION

To the Honorable, the Mayor and Common Council
of the City of Plainfield, New Jersey:

The Recreation Commission submits herewith the seventeenth annual report of activities conducted during the year ending with December 31, 1939. In reviewing the program for the year 1939, progress was made in securing additional play areas. First the small children's playground located on Plainfield Avenue in the west end of the city was opened late in August. Children crowded onto this playground in such numbers that our supervisors were hard pressed to plan an adequate program for the number who wished to participate.

The area is small, far too small for this location. The Commission immediately recommended to the Common Council that steps be taken to purchase additional ground for further development of the playground. Late in the Fall Seidler Field was opened, unofficially, for use. This plot consists approximately of 4½ acres, and still needs development if we are to get the maximum use from the playfield.

Attendance figures again showed an increase over 1938 by 59,758.

ACTIVITIES

Amateur Night: again drew tremendous crowds. It also afforded participants an opportunity to perform for the many awards.

Archery: was conducted in the Kenyon Garden section of Cedarbrook Park during the year. The club is in the process of reorganization for the coming season.

Badminton: also showed gains to the limit of our courts. Four additional courts were installed but these proved insufficient to take care of all who wished to play. During the season, a novice tournament was held for men and women.

Baseball: as usual took care of the more active boys and men and showed a marked increased attendance.

Basketball: was more active than usual. Championships were held in three divisions, in addition to our regularly organized leagues. The State Recreation Executives tournament was held in Plainfield for the second consecutive year. This tournament produced some of the best teams in the state for competition. Greenbrooks, our local team, won the state title.

Bicycle Club: with the return of cycling this form of recreation has interested many, particularly women, to try this sport during the evening hours and on week-ends.

Bowling: this long-season sport showed a marked increase in players. Every available alley in the city was used for the twenty-eight weeks of play.

Boxing: the boxing tournament is an annual feature with the young men of our playgrounds, who vie for honors and awards each year.

Clubs: many clubs were formed during the year, while many others came to us for guidance as well as for a place to meet.

Cricket: was played in Cedarbrook Park each week-end. This group was organized by the Commission in 1927. They are a part of the Metropolitan League.

Dramatics: more groups are being drawn into this activity with a view to keeping young men and young women working together recreationally in the field of art.

Drum and Bugle Corps: late in the year we purchased bugles and drums for the formation of a corps at the Emerson School Center. This was a new experience for the boys of that school, and to date they have learned their lessons well and we expect to put them on exhibition early in 1940. Not to be outdone by the boys, the girls have formed a Majorette Corps to participate whenever the opportunity presents itself.

Football (Touch) two leagues operated during the season with eight teams each. At the end of the season a playoff was held to decide the city championship.

Handcraft: was furthered during the past year by the securing of additional help for this form of expression. Many youths made something useful for the first time, and many creditable articles were on display in the window of one of the banks. Some of the articles were: bead belts, model aeroplanes, metal tapping, hooked rugs, crocheting, knitting, dolls, door stops and other useful household articles.

Fourth of July Celebration: this Department gave its wholehearted support to the Mayor's Fourth of July Celebration. The greatest the city has ever known, according to the press and public. The celebration consisted of a huge parade, athletic events and fireworks. Estimated attendance was about 75,000.

Hallowe'en: was observed with indoor celebrations. In five grammar schools movies were shown during the evening, while the High School auditorium was opened for dancing free of charge to the older groups. Quietest Hallowe'en according to the police.

Lawn Bowling: enjoyed a successful season, playing the following competition: The Colgate Cup at Montclair; Crawford Cup at New York; Neilson Trophy at Brooklyn; Lacarne Cup at Trenton; Interstate Cup at Bloomfield. The local champion, John Dewar, won the singles championship of the Metropolitan district association. The Metropolitan League games are the principal source of competition. The winners of the local competitions were: Club championship, John Dewar; Christenson Trophy, William Watson; Two Bowl Competition, John Dodds; Doubles Competition, D. Iannotta and James MacIndoe; Schlenter Trophy, William Strachan.

Movies: were shown each Friday night in both the Washington and Emerson School Centers.

Music: was featured under a recently acquired instructor, and consisted of the formation of jug bands, harmonica groups and string instruments.

Nature Study: was a part of our many activities. The Watchung Nature Club held regular monthly meetings throughout the year. Prominent speakers brought before the members the beauty and work of nature. Other activities of the club were hikes, field trips and nature walks.

Picnics and Outings: were planned by us for the various organizations in the city. Our picnic kit equipment was loaned to over fifty groups.

Ping-Pong: tournaments were held in February for men and women in singles and doubles.

Radio Club: met each week in the Recreation office. At each meeting a speaker was heard, as well as ideas exchanged. Several club members communicate regularly with Europe as well as with distant parts of the United States.

Swimming: was a year round activity. During the summer months the High School pool was used to capacity. Meets were held for boys and girls, as well as men and women at the end of August. Employed girls and women used both the Jewish Community Center and High School pools.

Social Dances: again proved popular with the young people in both Emerson and Washington Centers.

Socials: activities were planned and conducted for various churches and organizations during the year. Requests for this part of our program continue owing to expansion in the social recreation field.

Softball: was again the most popular activity of the outdoor season. All the available fields were put in use and still there were teams looking for a place to play. At the end of the regular season championships were held in three classes. The Briggs Body team from Detroit played an all star team in July to the largest crowd ever to witness a softball game in this city.

Special Activities: were popular in the form of the "Knot Hole Gang." Our Junior ball players were the guests of the Newark Bears. The boys also were the guests of the Yankees and Giants. Weekly swimming trips to the Rahway pool were enjoyed. Other activities were: Jitterbug Contests, Marble championships, Swing Band contests.

Square Dances: these dances now in their sixth year, have gone a long way toward helping community activity. Through this medium churches, organizations, P T A's and private groups are including in their programs

the old fashioned dances and requesting the help of the department in making their undertaking worthwhile. It's popularity is in the ascendancy and is enjoyed by both young and old.

Street Showers: this ever popular activity during the summer months is enjoyed to the fullest by the playground children. Showers are brought to the vicinity of each playground every afternoon by a staff member.

Tap Dancing: proved popular with the children and large groups attended these weekly classes.

Tennis: popular with all ages taxed the capacity of the 22 courts. City championships were held in all classes.

Volleyball: a business men's league was organized and played every Thursday night at the High School gym. Teams from banks, business houses and the local Y enjoyed this activity.

PLAYGROUNDS

"Play is the natural impulse of the child. It is the center of all interests and activities to which other interests, even eating and sleeping, are often subordinate. When we speak of play, therefore, as a need of children, we speak about that which to them is most important and most necessary, if they are to develop as normal, healthy individuals."

—Report from the White House Conference
on Children in a Democracy

Eleven playgrounds, two playfields, and the High School pool were open during the summer months. The average daily attendance for the summer period was three thousand five hundred and forty-seven, (3,547). Six areas operated after school until dark during the Spring and four areas in the Fall. The attendance for these grounds was eighty-one thousand five hundred and ninety-nine (81,599). The grand total attendance for playgrounds was two hundred and thirty-one thousand four hundred and seventy-eight (231,478). The Summer program was a directed program. The Spring and Fall activities were supervised. Each playground during the summer months had a weekly feature. Tournaments, contests, merit point system and special days.

There was keen interest in the Merit Point System on all grounds. This proved helpful to the supervisors, as children were awarded points for leaderships, cooperation with children, cooperation with supervisors and participation in activities. Children receiving 500 points or more were awarded engraved gold-bronze medals. The high light of the swimming pool was the annual swimming meet conducted at the close of the season. There were ninety-two boys and girls entered in the various events. Five of the play areas also had a softball league.

RECREATION AND CRIME PREVENTION

Of course it is not possible to prove in any exact and definite way that the provision of playgrounds and recreation centers causes a decrease in delinquency.

Many careful judges, probation officers, chiefs of police, policemen on the beat, give it as their opinion that the establishment of playgrounds has been followed by a decrease in delinquency. This, however, is an expression of opinion.

It is perfectly clear that any normal father or mother or school principal interested in boys and girls, knowing how active youngsters must be, would plan to provide space and leadership for normal play activity and would expect disaster if no such provision were made. This is just a matter of ordinary common sense.

Even though you cannot prove mathematically that playgrounds reduce delinquency, yet always the men and women who care most for children will want to provide good, decent playgrounds with leadership because they know the nature of boys and girls and that you cannot keep boys and girls still or not provide the kind of environment they require without disaster. Of course the real reason for playgrounds and recreation is not preventing crime, disease, vice. Nearly everyone recognizes now that it is important to live at least a little before you die.

Fishes do better in water and birds are not quite normal when they do not have plenty of air in which to fly, and children are that kind of animal which must have a place and opportunity for play.

"HOWARD BAUCHER"

PLAYGROUND ATTENDANCE

	May	June	July	Aug.	Sept.	Total
Bergen	4592	6756	12768	12091	3443	39650
Bryant	4999	4170	3483	1435		14087
Cottage Place			13788	3339		17127
Day Nursery			3596	774		4370
Emerson	10060	8200	12328	12757	3915	47260
East 3rd Street	5198	6079	5658	4579		21514
Franklin			6737	5785		12522
High School Field			612	611		1223
High School Pool			6819	8770		15589
Irving			5987	3915		9902
Maxson	7146	7125	10268	10105	1555	36199
Muhlenberg	1835	3793	6367	5197		17192
Plainfield Avenue				8922	2733	11655
Total Monthly Attendance....	33830	36123	88411	78280	11646	248290

Acknowledgments

The Recreation Commission is greatly indebted to the **Courier-News** for its dissemination of news of activities. To the Board of Education for its splendid cooperation in permitting us the use of its buildings, grounds and gymnasiums. To the Jewish Community Center for the use of its pool. To the Police Department for its whole-hearted support in the solution of our problems. To the Shade Tree Commission and the Fire Department for their assistance in trimming the living tree on City Hall grounds for lighting during the holidays and for our special events. To the WPA in providing leadership for our program. To the NYA for its assignment of boys and girls during the year. Finally to the year round staff for its trustworthy performance of duty.

Respectfully submitted,

R. O. SCHLENTER,

Director of Recreation.

SUMMARY OF ATTENDANCE FIGURES ACTIVITIES — 1939

Archery	280	Horseshoes	174
Aeroplane Modeling	209	Lawn Bowling	2,775
Amateur Night	3,887	Metal Tapping	524
Art Class	79	Movies	13,991
Badminton	3,352	Music (Jug Band)	6,678
Baseball—2 leagues—16 teams..	24,899	Nature Study	338
Basketball—9 leagues—54 teams	18,789	Orchestras	664
Bead Work	195	Paddle Tennis	517
Bowling—7 leagues—62 teams..	16,725	Picnics	4,461
Boxing	2,577	Ping-Pong	2,581
Classes	3,330	Playgrounds	231,478
Clubs	1,712	Quoits	740
Committees	3,870	Radio Club	1,215
Cooking	174	Reading Room	1,160
Cricket	2,950	Socials	1,240
Dramatics	3,056	Social Dances	9,242
Dressmaking	54	Softball—10 leagues—60 teams..	36,852
Drum and Bugle Corps	50	Special Activities	12,558
Electrical Class	24	Square Dances	3,915
Football (Touch)—2 leagues		Swimming	16,638
—16 teams	3,112	Street Showers	8,865
Fencing	20	Swing Bowling	621
Free Play	1,811	Tap Dancing	3,321
Game Room	2,072	Tennis	15,476
Gym Classes	2,081	Volleyball	358
Handcraft	1,067	Woodworking	236
Holidays	180		
		Total	473,173

REPORT OF THE PUBLIC LIBRARY AND READING ROOM

To the Honorable the Common Council of
the City of Plainfield.

Gentlemen:—

The Board of Directors of the Plainfield Public Library and Reading-Room, pursuant to the provisions of law in that behalf, hereby make this their Annual Report, stating the conditions of their trust on the first day of June 1939.

The following, showing the receipts and expenditures of money verified by the affidavit of the Treasurer, exhibits the sums of money received from the Library Fund and from other sources, and how such money have been expended and for what purposes.

Annual report of the Treasurer of the Plainfield Public Library and Reading-Room for the year ending May 31, 1939.

Report of the Treasurer of the Plainfield Public Library and Reading Room for the Year, June 1, 1938 — May 31, 1939

GENERAL LIBRARY FUND

Receipts:—

From the City of Plainfield, on account 1938	\$16,000.00
From the City of Plainfield, on account 1939	13,291.90
Librarian's Petty Cash Receipts	1,655.38

Total receipts	\$30,947.28
Balance on hand, June 1, 1938	888.84

Aggregate	\$31,836.12
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Disbursements

Balance on hand, June 1, 1939	\$30,399.82
	1,436.30

Aggregate	\$31,836.12
-----------------	-------------

THE BABCOCK SCIENTIFIC FUND — PRINCIPAL ACCOUNT

Receipts:—

Payment Emily Real Estate Mortgage	\$2,603.60
Payment Lena Perwin Real Estate Mortgage	80.73
Payment Mercuro Real Estate Mortgage	75.00

Total receipts	\$2,759.33
----------------------	------------

Balance on hand, June 1, 1938	2,408.70
-------------------------------------	----------

Aggregate	\$5,168.03
-----------------	------------

Disbursements:—

Investment Mercuro Real Estate Mortgage	\$3,300.00
---	------------

Balance on hand, June 1, 1939	1,868.03
-------------------------------------	----------

Aggregate	\$5,168.03
-----------------	------------

THE BABCOCK SCIENTIFIC FUND — INCOME ACCOUNT

Receipts:—

Interest, Emily Real Estate Mortgage Participation	\$ 153.51
Interest, Perwin Real Estate Mortgage Participation	75.41
Interest, Crane Real Estate Mortgage Participation	80.00
Interest, Cropsey Real Estate Mortgage	330.00
Interest, Mercuro Real Estate Mortgage	98.63
Interest, Guaranteed Mortgage Certificate	19.20
Interest, Provident Loan Society Cert. of Contribution	6.00

Total receipts	\$ 762.75
----------------------	-----------

Balance on hand, June 1, 1938	431.79
-------------------------------------	--------

Aggregate	\$1,194.54
-----------------	------------

Disbursements:—

Books	\$ 346.93
Binding	73.60
Periodicals	231.63

Total disbursements	\$ 652.16
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Balance on hand, June 1, 1939	542.38
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Aggregate	\$1,194.54
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THE MASON W. TYLER FUND — PRINCIPAL ACCOUNT

Balance on hand, June 1, 1939. Plainfield Title and Mortgage Guaranty Co. Participation Certificate	\$ 80.00
--	----------

THE MASON W. TYLER FUND — INCOME ACCOUNT

Receipts:—		
Interest, Provident Loan Society, Cert. of Contribution	\$ 384.00	
Interest, Guaranteed Mortgage Certificate	9.60	
Interest, Manning Real Estate Mortgage	325.00	
Total receipts		\$ 718.60
Balance on hand, June 1, 1938		859.26
Aggregate		\$1,577.86
Disbursements:—		
Books	\$ 675.56	
Binding	1.00	
Periodicals	28.00	
Total disbursements		\$ 704.56
Balance on hand, June 1, 1939		873.30
Aggregate		\$1,577.86

THE CAROLINE T. LINCOLN FUND — INCOME ACCOUNT

Receipts:—		
Interest, Cole Real Estate Mortgage	\$ 150.00	
Balance on hand, June 1, 1938	51.95	
Aggregate		\$ 201.95
Disbursements:—		
Books	\$ 173.66	
Binding	1.25	
Periodicals	19.85	
Total disbursements		\$ 194.76
Balance on hand, June 1, 1939		7.19
Aggregate		\$ 201.95

ART GALLERY EXHIBITION FUND

Receipts:—		
Service charges	\$ 57.50	
Balance on hand, June 1, 1938	350.67	
Balance on hand, June 1, 1939		\$ 408.17

VOCAL MUSIC FUND — PRINCIPAL ACCOUNT

Balance on hand, June 1, 1939, Plainfield Title and Mortgage Guaranty Co. Participation Certificate	\$ 40.00
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VOCAL MUSIC FUND — INCOME ACCOUNT

Receipts:—		
Interest, Guaranteed Mortgage Certificate	\$ 4.80	
Balance on hand, June 1, 1938	58.38	
Balance on hand, June 1, 1939		\$ 63.18

Respectfully submitted,
O. T. HOUSTON, Treasurer

June 1, 1939
State of New Jersey } ss.
County of Union }

O. T. Houston, being first duly sworn, says that the above account is just and true both for the charge and discharge thereof.

Sworn and subscribed to before me
this first day of June 1939.

O. T. HOUSTON, Treasurer.

F. M. BOWMAN, Notary Public,
Union Co., N. J., Com. Exp. Oct. 23, 1944.

AMERICAN LIBRARY ASSOCIATION FORM FOR PUBLIC LIBRARY STATISTICS

Annual report for the year ending, May 31, 1939

Date of founding	1881
Population served (1930 census)	34,442
Net valuation of city taxable, 1939	\$59,258,494
Rate of tax levy for library purposes, not to exceed one-half of a mill, law of 1879 and 1886, mandatory amount actually rec'd this year	
Terms of use:	
Free for lending to residents and taxpayers	
Free for reference to residents and taxpayers	
Subscription to those outside of city limits	\$3.00 annually
Total number of agencies	227
Consisting of:	
Central Library	1
Stations	4
Other agencies (Number of teachers using books in class-rooms) ..	222
Number of days open during the year (Central Library)	362
Hours open each week for lending (Central Library)	76
Hours open each week for reading (Central Library)	76
Hours of service required of staff	39

Book Stock	Adult and Intermediate	Juvenile	Total
Number of volumes at beginning of year	67,647	7,493	75,140
Number of volumes by purchase	1,858	456	2,314
Number of volumes added by gift	118	3	121
Number of volumes added by binding not otherwise counted	67		67
Total	69,690	7,952	77,642
Total volumes lost or withdrawn	1,050	539	1,589
Total volumes at end of year	68,640	7,413	76,053
Number of volumes in Reference Department			19,873
Number of volumes in Intermediate Department			3,730
Number of Mounts in Picture Collection, not included in above			8,634
Number of compositions in Music Department, not included in above			6,505
Number of newspapers, periodicals, etc. currently received			252

Use	Adult and Intermediate	Juvenile	Total
Number of non-fiction volumes lent	87,364	22,787	110,151
Number of fiction volumes lent	107,833	24,487	132,320
Total number of volumes lent	195,197	47,274	242,471
Per cent of fiction lent of total volumes lent	55.3	51.8	54.6
Maintenance expenditure per capita			\$.927
Maintenance expenditure per circulation131
Circulation per capita (1930 census)			7.04
Number of pictures lent for home use			3,969
Other circulation: Music			11,902
Pay Collection			31,372
Intermediate Department			14,890
Students' privilege			7,559
Teachers' privilege			17,439
Evening circulation			81,656
Sunday and Holiday circulation			19,727
Babcock Scientific Library circulation			4,879
Lincoln Library of Fine Arts circulation			1,012
Tyler Library of Americana circulation			4,721
Number of reference books consulted at the building			7,596
Number of persons using the library for reading and study			224,300
Number of persons using the library Sundays and holidays			29,906
Number of persons visiting Art Exhibitions, not included in above			6,000
Registration	Adult and Intermediate	Juvenile	Total
Number of borrowers registered during the year	1,298	693	1,991
Total number of registered borrowers (New registration)	13,990	6,337	20,327
Registration period, years			2
Number on staff, library service			14
Number on staff, janitor service			1

Respectfully submitted,

The Board of Directors of the Plainfield
Public Library and Reading Room.

C. B. TYLER, President

W. H. GILBERT, Secretary

Appendix 1.

Statistics for Library's Year, June 1938 — May 1939

TOTAL ACCESSIONS, TOTAL WITHDRAWALS AND ACTUAL WORKING TOTALS SINCE 1881

	Total Volumes	Total Withdrawals	Working Totals
General Library	91,766	33,473	58,293
Music Scores	6,633	128	6,505
Picture Collection	8,639	5	8,634
Babcock Scientific Library	13,765	1,733	12,032
Tyler Library of Americana	5,177	96	5,081
Lincoln Library of Fine Arts	647	0	647
Totals	126,627	35,435	91,192

SOURCES OF ACCESSIONS, WITHDRAWALS AND TOTAL VOLUMES DURING THE YEAR

General Library

Volumes June 1, 1938	57,696	
Purchased	1,860	
Gifts	121	
Binding	13	
	59,690	
Withdrawn	1,397	
Total Volumes June 1, 1939		58,293

Music Scores

Volumes June 1, 1938	6,502	
Purchased	6	
Gifts	7	
	<hr/>	
	6,515	
Withdrawn	10	
Total Volumes June 1, 1939		6,505

Picture Collection

Mounts June 1, 1938	8,357	
Mounts added	280	
	<hr/>	
	8,637	
Withdrawn	3	
Total Mounts June 1, 1939		8,634

Babcock Scientific Library

Volumes June 1, 1938	12,025	
Purchased	147	
Binding	44	
	<hr/>	
	12,216	
Withdrawn	184	
Total Volumes June 1, 1939		12,032

Tyler Library

Volumes June 1, 1938	4,800	
Purchased	279	
Binding	10	
	<hr/>	
	5,089	
Withdrawn	8	
Total Volumes June 1, 1939		5,081

Lincoln Library

Volumes June 1, 1938	619	
Purchased	28	
Binding	0	
	<hr/>	
	647	
Withdrawn	0	
Total Volumes June 1, 1939		647

CLASSIFICATION OF VOLUMES ADDED

Bibliography, General Works, etc.	57	
Philosophy	47	
Theology	86	
Sociology	250	
Philology	14	
Pure Science	112	
Applied Science	253	
Fine Arts	200	
Literature	258	
Biography	190	
Travel	157	
History	191	
Fiction	687	
Picture Mounts	280	
Music	13	
Total		2,795

CATALOG DEPARTMENT RECORD

Number of Library of Congress cards added	3,371	
Number of Library of Congress series cards added	148	
Number of new typewritten cards added	6,670	
	<hr/>	
Total number of cards added during the year	10,189	
Approximate number of cards, all catalogs, beginning of year	227,875	
	<hr/>	
Total cards all catalogs	238,064	
Number of cards withdrawn during the year	3,630	
Grand total, cards in Catalogs		234,434
Number of old cards changed	10,176	
Number of Library of Congress cards added: re-cataloged books.....	2,683	
Number of station cards made	715	
Number of cards in all Shelf-Lists	50,663	
Number of cards added to Shelf-Lists	4,588	
	<hr/>	
Total cards in all Shelf-Lists	55,251	
Number of cards withdrawn during the year	997	
Grand total cards in all Shelf-Lists		54,254

FURTHER INFORMATION ON VOLUMES ADDED

Départments	Volumes Added upon Publication	Bargain Volumes Added	Cost of New Titles	Cost of Bar- gains and Re- placements
GENERAL LIBRARY				
Adult	1,022	326	\$2,143.42	\$699.43
Intermediate	89	23	170.75	34.05
Juvenile	302	145	389.06	180.34
TYLER LIBRARY	175	30	527.54	143.02
LINCOLN LIBRARY	19	8	58.19	44.57
BABCOCK LIBRARY	84	23	261.02	85.91

Note: Figures under Volumes cover bills actually paid during the year.

Pay Collection

Total new titles purchased	267
Cost of these titles	\$469.25
Rental returns	\$470.71

Reference Department

Total Volumes June 1, 1938	19,668
Volumes added during the year	205
Total Volumes June 1, 1939	19,873

PERIODICALS AND NEWSPAPERS

PERIODICALS:

General:	
Adult subscriptions	87
Intermediate subscriptions	1
Juvenile subscriptions	9
Gifts	95
Babcock Scientific and Technical Library	36
Lincoln Library of Fine Arts	6
Tyler Library of Americana	7
NEWSPAPERS	11
Total	252

Total Volumes Repaired, Rebound and Withdrawn

Repaired	4,520
Withdrawn	1,589
Rebound:	
Books	137
Magazines	67
Total	217

Registration of Active Borrowers

Total Adult & Intermediate Dept's—New registration	13,393
Total Juvenile Department—New registration	4,102
Total Extension Department—New registration	2,832
Entire total of active borrowers—New registration	20,327

Circulation Department

Total Adult & Intermediate Dep'ts Circulation	183,199
Total Juvenile Department Circulation	28,053
Total Extension Department Circulation	31,219
Entire Total	242,471
Pay Collection Circulation	31,372
Grand Total	273,843

FIFTY-FIRST ANNUAL REPORT BOARD OF HEALTH

City of Plainfield, New Jersey

December 31, 1939

To the Honorable, The Mayor and
The Common Council of the
City of Plainfield, New Jersey

Gentlemen:

The Board of Health presents with gratification this fifty-first summary of its departmental activities. In order to demonstrate the value of an efficient health program, as carried out in the City of Plainfield, your attention is commended to the following statistical data as a measuring rod of our citizens' well-being. We point with pride to the fact that each year the barometer of death and illness has been steadily falling.

Estimated population	40,472
Marriage rate per 1,000 population	7.34
Birth rate per 1,000 population	13.66
Stillbirth rate per 1,000 population20
Death rate per 1,000 population	8.91
Infant death rate per 1,000 population	27.12
Diphtheria case rate per 1,000 population17
Scarlet Fever case rate per 1,000 population34
Tuberculosis case rate per 1,000 population39
Typhoid Fever case rate per 1,000 population02

This year we again entered the Inter-City Health Conservation Contest conducted nationally by the United States Chamber of Commerce in conjunction with the American Public Health Association. We are gratified to report that of all the competing cities in our population group of 20,000 to 50,000 inhabitants, Plainfield had the distinction of receiving the highest award for the best accomplishments in health conservation.

The Board is grateful for the co-operation and support rendered by the Mayor and Common Council and wishes herewith to express its appreciation.

Respectfully submitted,

STEPHEN H. VOORHEES, President.

FINANCIAL STATEMENT

Total appropriation from Common Council.....	\$24,620.61
Disbursements	
Salaries	\$18,573.06
Office	1,118.00
Motor Equipment	1,313.25
Traveling Expenses	475.65
Laboratory	529.21
Communicable Disease	2,362.56
Food and Drug	40.25
General	86.64
	\$24,498.62
Reserve Fund	121.99
	\$24,620.61

REPORT OF THE HEALTH OFFICER

To the Board of Health
Plainfield, New Jersey

Gentlemen:

I have the honor to transmit herewith the report of the activities of the Department of Health for the year 1939.

That this department has maintained a progressive attitude and kept pace with the rapid changes in the science of public health may be evidenced by the fact that this year we had the distinction of receiving the highest award of all cities in our population group in the Inter-City Health Conservation Contest.

Research work done in our laboratory with respect to eating and drinking utensil sanitation and other food dispensing problems aroused favorable comment from international as well as national sources.

Communicable Disease

This year we have experienced the lowest point of communicable disease incidence in many years. Pneumonia still remains the chief cause of death from infectious diseases. However, it is felt that the rapid advances in the use of chemosermum therapy will decidedly reduce the mortality from this disease. Our laboratory is equipped and approved by the State Department of Health for pneumonia typing and we have various types of therapeutic serum available.

Epidemiological investigations of the two cases of diphtheria occurring this year brought to light five contacts who were found to be carriers. This seems to clearly demonstrate the fact that as more and more people become immunized against diphtheria, the number of potential carriers will increase and the unprotected individual's chances of contracting diphtheria will be much greater.

Joint Nursing Service

In March we entered into a contract with the Visiting Nurse Association in order to improve our communicable disease control facilities. Under this program all communicable disease control services such as quarantine, release, epidemiology, case history and educational work are carried out by the Visiting Nurse Association under the direction of the health officer. After a ten month's trial I am pleased to report that this co-operative service has been successful and has practically eliminated duplication of efforts in communicable disease control.

Veneral Disease

There have been many factors responsible for the almost phenomenal expansion of the veneral disease clinic. Among some of the most important may be mentioned the educational work carried out by federal, state and local agencies, the enactment of legislation requiring premarital and prenatal blood tests and public consciousness of the social and economic need for adequate case finding and treatment facilities. In order to meet the increased clinic load it has been necessary to expand our facilities to include a full time case worker and an additional weekly clinic held on Thursday evenings. This new clinic was established with the aid of funds from the State Department of Health for the payment of medical services.

Food and Drink

Constant sanitary supervision is maintained over all establishments dispensing food and drink for use in the City of Plainfield. Our regulations are strictly enforced by competent inspectors especially trained for this work. Particular attention is given to the general sanitary conditions in the establishments, the cleanliness of utensils and equipment used in conjunction with food products, the wholesomeness of the ingredients used in the manufacture or as component parts of various foods and the method of packaging or display with respect to the prevention of contamination.

Although our milk supply comes from over fifty-five hundred different farms located in several states, we maintain a rigorous system of inspection and continuous laboratory analysis. In spite of the enormous task of supervising a supply of this magnitude, we feel that few communities, if any, can have a better supply.

There has been much controversy relative to grading of milk. It has always been the endeavor of this department to insist that all milk be produced under the best possible sanitary conditions. There should be no toleration by any health department for grades of milk that would be inferior to the best.

Rabies

The rabies epidemic that reached its peak last year has subsided and the dog quarantine instituted at that time was released at the end of October. The fourteen cases of animal rabies in Plainfield all occurred prior to August 1st.

I wish to thank the Police Department and the Plainfield Humane Society for the excellent co-operation and assistance in the enforcement of this dog quarantine.

Laboratory

There is no division in our department that has evidenced a greater development in services rendered than the laboratory. The diversified activities of this division include the bacteriological and serological examination of specimens submitted by physicians for diagnoses, routine chemical and bacteriological examinations of milk, water, ice cream and other food products, examination of drugs and remedial preparations for adulteration and other substandard qualities, and routine bacterial counts of swabs from eating and drinking utensils.

Continued research work is being carried out with respect to the chemical sterilization of eating and drinking utensils and food contamination.

Looking Ahead

Progress in the science of public health has been rapid in the past few years. That our department has been progressive and has kept pace has been clearly demonstrated. However, if we are going to maintain our station in the field of public health administration, we must give serious thought to some of the newer problems of major public health importance.

Our field of endeavor will not be completely covered until we have set in force machinery for the control of the ever increasing degenerative diseases, the most important of which are cancer, heart disease, diabetes and Bright's disease. I am firmly convinced that much can be done in the interest of humanity by control of these diseases by a more intensive educational program and a more general application of regular periodical medical and dental examinations starting at childhood and continuing throughout the life of the individual and any time spent in the advocacy of this effort is time well allotted to our ultimate objective of a healthier citizenry.

VITAL STATISTICS

	Occurring in City	*Occurring out of City	Total Residents	Non Residents	Total
Marriages	231	66	297	81	378
Births	517	36	553	612	1165
Stillbirths	8	0	8	16	24
Deaths	328	33	361	167	528
	1084	135	1219	876	2095

Comparative Tables — Residents

(Rates are per thousand population and are based on total residents)

Year	Marriages		Births		Stillbirths		Deaths	
	No.	Rates	No.	Rates	No.	Rates	No.	Rates
1933	184	5.01	505	13.75	7	.19	366	9.96
1934	221	5.90	500	13.39	8	.21	381	10.20
1935	228	6.00	453	11.92	8	.21	370	9.74
1936	258	6.68	489	12.14	19	.49	353	9.26
1937	281	7.17	503	12.84	12	.28	371	9.47
1938	272	6.83	527	13.24	14	.35	364	9.14
1939	297	7.34	553	13.66	8	.20	361	8.91

* These figures are obtained from copies of certificates received from other municipalities.

NATIONALITY TABLES

Marriages, Birth, Stillbirths and Deaths

	Marriages		Births		Stillbirths		Deaths
	Brides	Bridegrooms	Mothers	Fathers	Mothers	Fathers	
Austria	1	0	1	1	0	0	8
England	1	0	1	5	0	0	7
France	0	0	0	1	0	0	2
Germany	2	2	4	7	0	0	12
Ireland	1	2	9	7	0	0	17
Italy	2	4	13	31	1	1	15
Russia	1	1	2	5	0	0	6
Scotland	0	1	6	3	0	0	3
United States	219	216	470	447	7	7	225
Other Countries	4	5	11	8	0	0	33
Not Stated	0	0	0	2	0	0	0
	231		517		8		328

MARRIAGES

The following table will show the marriages according to ages:

	Brides	Bridegrooms
Minors	11	13
Under 25 years	144	87
25 — 30 years	44	75
30 — 35 years	15	29
35 — 40 years	13	12
40 — 45 years	2	5
45 — 50 years	0	2
50 — 60 years	2	6
Over 60 years	0	2
	231	

The following table will show the number of first, second and third marriages:

First	218	213
Second	13	17
Third	0	1
	231	
White	201	201
Colored	30	30
	231	

BIRTHS

Sex		Color	
Male	Female	White	Colored
248	269	420	97
517		517	
Number of children born in hospital		432	
Number of children born at home		85	517
Number attended by physicians		512	
Number attended by midwives		3	
Number unattended		2	517

STILLBIRTHS

Sex		Color	
Male	Female	White	Colored
3	5	6	2
8		8	

PERIOD OF GESTATION

	Full Term	8 Months	7 Months	6 Months	5 Months	Total
Native White	3	1	0	0	1	5
Foreign White	0	1	0	0	0	1
Colored	1	0	1	0	0	2

NUMBER OF CHILDREN OF MOTHER

	Native White	Foreign White	Colored	Total
First	2	0	0	2
Second	0	0	0	0
Third	1	0	0	1
Fourth	2	0	1	3
Fifth	0	0	0	0
Sixth	0	0	0	0
Seventh	0	1	1	2
	5	1	2	8

CAUSE OF STILLBIRTH

Prematurity	2
Prolonged labor	1
Breech delivery	1
Asphyxia	1
Shoulder presentation	1
From post mortem after death of mother	1
Not known	1
	8

PLACE OF STILLBIRTH

Hospital	7
At home	1
	8

DEATHS

Sex		Color		Conjugal State				Total
Male	Female	White	Colored	Single	Married	Widowed	Divorced	
155	173	276	52	58	158	110	2	328
AGES								
Under 1 week				8	35	—	40 years	6
1 week — 1 month				0	40	—	45 years	9
1 month — 1 year				7	45	—	50 years	18
1 — 2 years				2	50	—	55 years	15
2 — 5 years				4	55	—	60 years	33
5 — 10 years				2	60	—	65 years	38
10 — 15 years				4	65	—	70 years	31
15 — 20 years				6	70	—	75 years	55
20 — 25 years				1	75	—	80 years	19
25 — 30 years				7	80	—	90 years	49
30 — 35 years				8	90	—	100 years	6
								328

PRINCIPAL CAUSES OF DEATH

I. Infectious and Parasitic Diseases		
Tuberculosis	3	
Syphilis	8	
Influenza	1	
Whooping Cough	2	
Grippe	2	16
II. Cancer and Other Tumors		
Cancer	40	
Brain Tumor	1	
Uterine Fibroid	1	
Lympho Sarcoma	1	43
III. Rheumatic Diseases, Nutritional Diseases, Diseases of the Endocrine and Other General Diseases		
Thymus Lymphaticus	2	
Acute Rheumatic Fever	1	
Diabetis Mellitus	11	14
IV. Diseases of the Blood and Blood-Making Organs		
Hodgkin's Disease	1	
Pernicious Anaemia	2	
Acute Lymphatic Leukemia	1	4
V. Chronic Poisonings and Intoxications		0
VI. Diseases of the Nervous System and of the Organs of Special Sense		
Cerebral Hemorrhage	23	
Cerebral Thrombosis	3	
Encephalomalacia	3	
Otitis Media	1	
Multiple Sclerosis	2	
Cerebral Sclerosis	1	
Hemiplegia	1	
Cerebral Embolus	1	
Cerebral Abscess	1	
Interventricular Hemorrhage	1	37
VII. Diseases of the Circulatory System		
Angina Pectoris	1	
Chronic Endo & Myocarditis	37	
Coronary Thrombosis	13	
Coronary Occlusion	12	
Arteriosclerosis	12	
Myocardial Decompensation	11	
Hypertensive Heart Disease	6	
Cardio-renal Disease	1	
Thrombo Phlebitis	1	
Aneurysm	4	
Aortic Insufficiency	2	
Chronic Cardio Valvular Disease	1	
Mitral Stenosis	1	
Coronary and Auricular Fibrillation	2	
Rheumatic Heart Disease	2	106
VIII. Diseases of the Respiratory System		
Pneumonia	16	
Bronchitis	2	
Empyema	2	
Pulmonary Embolism	1	21

IX. Diseases of the Digestive System

Cirrhosis of Liver	1	
Gastric Ulcer	1	
Incarcerated Hernia	1	
Volvulus of Intestine	1	
Intestinal Obstruction	3	
Appendicitis	4	
Ludwig's Angina	1	
Esophageal Dilatation	1	
Strangulated Hernia	1	
Peritonitis	2	
Perforated Duodenal Ulcer	1	17

X. Diseases of the Genitourinary System

Chronic Nephritis	23	
Uremia	3	
Nephrolithiasis	1	27

XI. Diseases of Pregnancy, Childbirth and the Puerperal State

Puerperal Sepsis	1	
Toxemia of Pregnancy	1	
Placenta Previa	1	3

XII. Diseases of the Skin and Cellular Tissue

0

XIII. Diseases of the Bones and Organs of Locomotion

Osteomyelitis	1	1
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XIV. Congenital Malformations

0

XV. Diseases of Early Infancy

Prematurity	6	
Birth Injury	2	8

XVI. Senility

Senility	3	3
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XVII. Violent and Accidental Deaths

Falls	6	
Suicides	2	
Gas Poisoning	1	
Accidental Strangulation	1	
Burns	5	15

XVIII. Ill-Defined Causes of Death

Cause Undetermined	4	
Sudden Death	1	5

Supplement for Group XVII—Violent and Accidental Deaths

Automobile Accidents	5	
Railroad Accidents	3	8
		328

INFANT MORTALITY

Year	*No. Births	No. Deaths Under one year	Infant death rate (per 1,000 births)
1929	615	25	41.
1930	591	23	39.
1931	589	32	54.
1932	533	28	52.
1933	481	15	30.
1934	*500	24	48.
1935	*453	10	22.
1936	*469	18	38.38
1937	*503	16	31.61
1938	*527	22	41.74
1939	*553	15	27.12

* This figure includes copies of birth certificates of Plainfield residents received from other municipalities.

Maternal death rate per 1,000 births5.60

INFANT MORTALITY CAUSES

Cause	Color		Sex		Age							Nativity of Mother		Total
	White	Colored	Male	Female	Under 1 day	1 — 7 days	7 days — 1 month	1 — 2 months	2 — 4 months	4 — 8 months	8 — 12 months	United States	Germany	
Cerebral Hemorrhage	1	0	1	0	0	1	0	0	0	0	0	1	0	1
Cerebral Birth Injury.....	1	0	1	0	0	1	0	0	0	0	0	1	0	1
Thymus Lymphaticus	1	1	1	1	0	0	0	0	2	0	0	2	0	2
Whooping Cough	0	1	1	0	0	0	0	0	0	1	0	1	0	1
Strangulation	0	1	1	0	0	0	0	0	1	0	0	1	0	1
Broncho Pneumonia	1	0	1	0	0	0	0	1	0	0	0	1	0	1
Acute Bronchitis	0	1	0	1	0	0	0	0	1	0	0	1	0	1
Influenza Meningitis	0	1	0	1	0	0	0	0	0	0	1	1	0	1
Prematurity	4	2	4	2	5	1	0	0	0	0	0	5	1	6
Total	8	7	10	5	5	3	0	1	4	1	1	14	1	15

HEART DISEASE

	Male	Female
White	17	19
Colored..	1	1
	18	20
Total	38	

AGES

20 — 30 years	1	0
30 — 40 years	0	0
40 — 50 years	0	1
50 — 60 years	2	1
60 — 70 years	4	2
70 — 80 years	7	6
80 — 90 years	4	9
90 — 100 years	0	1
	18	20

NATIVITY

Austria	0	0
England	2	2
Germany	0	0
Ireland	0	0
Italy	2	1
Russia	0	0
Scotland	0	0
United States	13	14
Other Countries	1	3
	18	20

CONJUGAL STATE

Single	0	3
Married	9	3
Widowed	8	14
Divorced	1	0
	18	20

CANCER

MALE

Organ														
	White	Colored	20 — 30 years	30 — 40 years	40 — 50 years	50 — 60 years	60 — 70 years	70 — 80 years	80 — 90 years	France	Germany	Ireland	Italy	United States
Stomach	2	0	0	0	1	1	0	0	0	0	0	0	1	1
Retroperitoneal	1	0	0	0	0	0	1	0	0	0	0	0	0	1
Bronchogenic	0	1	0	0	0	0	0	1	0	0	0	0	0	1
Pancreas	1	0	0	0	0	1	0	0	0	0	0	0	1	0
Bladder	2	0	0	0	1	0	0	1	0	0	1	0	0	1
Jejunum	1	0	0	1	0	0	0	0	0	0	0	0	1	0
Thyroid	1	0	0	0	0	0	1	0	0	0	0	0	1	0
Caecum	1	0	0	0	0	1	0	0	0	0	0	0	1	0
Leg	1	0	1	0	0	0	0	0	0	0	0	0	1	0
Gastric	1	0	0	0	0	0	1	0	0	0	0	0	1	0
Colon	0	1	0	0	0	0	0	1	0	0	0	0	0	1
Total	11	2	1	1	2	3	3	3	0	0	1	0	1	10

FEMALE

Sigmoid	2	0	0	0	1	0	0	1	0	0	0	0	0	1
Rectum	3	0	0	1	0	0	1	1	0	0	1	0	0	2
Breast	5	0	0	0	1	1	2	1	0	1	1	0	0	2
Duodenal	1	0	0	0	0	0	0	0	1	0	0	0	0	1
Bladder	1	0	0	0	0	0	1	0	0	0	0	0	1	0
Cervix	2	0	0	1	0	1	0	0	0	0	0	0	2	0
Colon	2	0	0	0	0	0	1	1	0	0	1	0	1	0
Stomach	4	1	0	0	1	2	0	2	0	0	1	2	0	2
Ovary	2	0	0	0	1	1	0	0	0	0	0	0	2	0
Uterus	1	0	0	0	0	0	0	1	0	0	0	0	1	0
Pelvis	1	0	0	0	1	0	0	0	0	0	0	0	1	0
Bronchogenic	1	0	0	0	0	1	0	0	0	0	0	1	0	0
Liver	1	0	0	0	0	0	0	1	0	0	1	0	0	1
Total	26	1	0	2	5	6	5	7	2	1	3	4	1	14

The following table giving the number of cases and deaths reported during the year is a comparison of the present year with the two preceding years:

Disease	1937		1938		1939	
	Cases	Deaths	Cases	Deaths	Cases	Deaths
Scarlet Fever	28	0	43	0	14	0
Diphtheria	2	0	3	0	2	0
Diphtheria carrier	0	0	0	0	5	0
Typhoid Fever	0	0	0	0	1	0
Tuberculosis	26	4	20	2	16	3
Pneumonia	111	28	97	20	84	16
Influenza	5	2	2	1	2	1
Measles	135	0	737	0	9	0
German Measles	2	0	8	0	3	0
Chickenpox	111	0	126	0	101	0
Whooping Cough	53	0	85	1	127	2
Meningitis	0	0	1	1	1	0
Trichinosis	0	0	0	0	1	0
Polio-myelitis	3	0	1	0	0	0
Miscellaneous	9	0	71	0	14	0
	485	34	1194	25	380	22

TUBERCULOSIS

Type	5-20	20-40	40-60	Over 60	W.	C.	M.	F.	S.	M.	W.
Lungs	1	7	7	1	13	3	10	6	3	12	1
Deaths of residents in Plainfield									3		
Deaths of residents out of Plainfield									6	9	
No. of deaths of cases reported during 1939									5		
No. of deaths of cases reported prior to 1939									4	9	
Case rate per 1,000 population39	
*Death rate per 1,000 population22	
*Percentage of all deaths										2.5	

*Based on total deaths of residents in Plainfield and out of Plainfield

VENEREAL DISEASES

New patients admitted to V. D. Clinic:

	Non-Syph.	Syphilis	Gonorrhea	Total
Male	61	37	9	107
Female	76	45	4	125
	137	82	13	232

Old cases under treatment:

Male	125	2	127
Female	120	1	121
	245	3	248

Number of cases discharged as arrested or cured:

Male	7	6	13
Female	4	7	11
	11	13	24

Discontinued treatment without permission:

Male	22	0	22
Female	18	0	18
	40	0	40

Number of treatments:

	Arsphenamin	Syphilis Mercury, Bismuth, etc.	Gonorrhea
Male	923	1603	58
Female	948	1495	33
	1871	3098	91

Number of laboratory tests:

	Serologic tests	Syphilis Dark Fields	Gonorrhea
Positive	63		24
Negative	253		77
Doubtful	6	0	
	327		101

Total number of visits to clinic for treatment, examination, or advice:

White	2942	
Colored	2675	
	5617	

Patients readmitted: 26

Patients referred for spinal wassermanns:

Positive	2
Negative	10
Not taken	7
	19

Visits from ward patients:

83

Total free visits

2106

Total number of home and co-operative visits:

To contacts 153

To delinquents 861

1014

Total fees collected: \$1,090.45

VENEREAL DISEASE

New patients were referred to the Clinic from the following sources:

Muhlenberg Hospital, Plainfield, N. J.	17
Muhlenberg Hospital, Plainfield, N. J. (Clinics)	37
Physicians	30
Health Officer of Plainfield, N. J.	5
Visiting Nurse Association, Plainfield, N. J.	3
Family or self	33
State Board of Childrens' Guardians	11
Social Service Department, Muhlenberg Hospital	2
Employers	4
Health Department, Newark, N. J.	1
Health Department, Westfield, N. J.	4
Health Department, North Plainfield, N. J.	1
Health Department, Hartford, Conn.	1
Middlesex Hospital V. D. Clinic	1
Elizabeth General Hospital V. D. Clinic	1
William McKinley Hospital, Trenton, N. J.	1
Childrens' Country Home, Westfield, N. J.	2
Venereal Disease Clinic, Trenton, N. J.	1
Charity Organization Society, Plainfield, N. J.	2
Plainfield Police Department	5
Base Hospital, Fort Dix, N. J.	1
Welfare Department of Plainfield, N. J.	1
Medical Case Worker	68
	232

Patients were referred to other Clinics and Organizations as follows:

Private physicians	18
Medical Clinic	2
Surgical Clinic	1
Skin Clinic	2
Eye Clinic	1
Genito Urinary Service	6
V. D. Clinic, Summit, N. J.	1
V. D. Clinic, Bellevue Hospital, New York City	1
V. D. Clinic, Middlesex Hospital, New Brunswick, N. J.	3
V. D. Clinic, Laurel, Delaware	1
Morristown, N. J. prison	1
Elizabeth, N. J. prison	1
Rahway Reformatory	1
State Home for Girls, Trenton, N. J.	1
	<hr/> 40

BACTERIOLOGICAL WORK

RESULTS

Specimens	Negative	?	Positive	Total
Diphtheria	209	8	31	248
Tuberculosis	50	0	5	55
Gonorrhea (microscopic)	343	10	77	430
Gonorrhea (culture)	12	0	1	13
Vincent's Angina	21	2	7	30
Typhoid Fever	27	3	0	30
Syphilis (Kahn)	2252	22	111	2385
Syphilis (dark field)	2	0	0	2
Rabies (animal brains)	12	1	11	24
Pneumonia (Typing)	3	3	3	9
Feces for Parasites	7	0	1	8
Endamoeba Histolytica	2	0	0	2
Dysentery (Bacillus)	3	0	0	3
Pertussis	16	0	0	16
Streptococci	1	0	1	2
Typhus Fever	0	0	1	1
Undulant Fever	1	0	0	1
Miscellaneous	12	0	2	14
Totals	<hr/> 2973	<hr/> 49	<hr/> 251	<hr/> 3273

The following inspections were made in connection with food and drink:

MILK:

Receiving stations	2
Creameries and pasteurizing plants	53
Dairies	253
Routine milk samples	1100
Pre-pasteurized milk samples	362
Milk sediment samples	83
Miscellaneous	33
	<hr/> 1886

FOOD SAMPLES:

Ice Cream	85
Swab samples	166
Rinse and wash water samples	50
Miscellaneous	84
	<hr/> 385

FOOD SUPPLY:

Bakeries	212
Bakery wagons	43
Confectionery, soda, ice cream, etc.	905
Food exposure	20
Grocery stores	869
Meat markets	764
Delicatessens	97
Restaurants, hotels, etc.	617
Bars and taverns	110
Miscellaneous	513
	<hr/> 4150

WATER

Inspections	48	48
	<hr/>	<hr/>
		6469

FOOD CONDEMNATION

Meat, fish, poultry, etc.	66 $\frac{3}{4}$ lbs.
Milk	5421 lbs.
	<hr/>
	5487 $\frac{3}{4}$ lbs.

ANALYTICAL WORK—SAMPLES

MILK:		
Bacterial Counts	887	
Fats	570	
Microscopic Examination	157	
Phosphatase Tests	935	
Special Milk Products	92	2641
PRE-PASTEURIZED MILK:		
Microscopic Examination & Bacterial Counts	368	368
CREAM:		
Bacterial Counts	243	
Fats	53	296
ICE CREAM:		
Bacterial Counts	90	
Fats	76	166
WATER:		
Swimming Pools	62	
City Supply	10	
Other Sources	83	
Chemical Analysis	1	156
EATING AND DRINKING UTENSIL COUNTS:	787	787
DRUG ANALYSIS:		
Standard	8	8
CHEMICAL ANALYSIS:	9	9
FOOD ANALYSIS:		
Number Legal	7	
Number Illegal	12	19
MISCELLANEOUS ANALYSIS:	30	30
GRAND TOTAL		4480

AVERAGE ANALYSES OF ALL SAMPLES OF MILK FOR PAST THIRTY YEARS

Year	Fats	Bacteria Per CC	Year	Fats	Bacteria Per CC
1909	4.05	43,864	1929	3.90	35,000
1910	3.99	39,000	1930	3.64	32,000
1920	3.62	48,000	1931	3.72	28,000
1921	3.53	44,000	1932	3.74	23,000
1922	3.69	34,000	1933	3.79	20,000
1923	3.69	30,000	1934	3.89	16,000
1924	3.65	34,000	1935	3.92	12,000
1925	3.52	39,000	1936	3.98	9,000
1926	3.58	34,000	1937	4.10	8,800
1927	3.68	36,000	1938	4.15	4,000
1928	3.62	39,000	1939	4.12	2,944

GENERAL SANITATION

General Inspections:		
Back yards	849	
Barber shops, etc.	171	
Public drinking facilities	15	
Dumps	1	
Factories	21	
Housing	239	
Laundries	3	
Poultry yards	2	
Slaughter houses	4	
Public toilets	17	
Swimming pools	78	
Miscellaneous	120	1520
Complaints:		
Original inspections	303	
Reinspections	228	
Notices served	718	
Visits to court	44	
Miscellaneous	83	1376
Plumbing:		
Water tests	113	
Air tests	74	
Additions and alterations	194	
Old systems	20	
Iron sewer connections	101	
Miscellaneous	257	759
		3655

ADMINISTRATIVE

Meetings and conferences	145	
Office hearings	40	
Lectures	47	
Miscellaneous	2	234

MOVIES SHOWN BY BOARD OF HEALTH

Showings: 28

Attendance: 5245

The following is a summary of the visits and inspections made during the year:

Number visits in connection with communicable disease	1824	
Number visits in connection with venereal disease	1014	
Number inspections in connection with food and drink	6469	
Number inspections in connection with general sanitation:		
General work	1520	
Complaints	1376	2896
Number inspections in connection with plumbing		759
		12962

COMPLAINTS

Number remaining from previous year	0	
Number received during 1939	303	303
Number abated:		
Prior to 1939	0	
Received during 1939	299	
Number unabated:		
Prior to 1939	0	
Received during 1939	4	303

Causes for which complaints were made:

Garbage improperly cared for	89	
No water	13	
Insufficient heat	8	
Dumping	26	
Insanitary housing	11	
Overcrowding	20	
Insanitary toilets	14	
Vermin and rats	13	
Food exposure	5	
Poison ivy and ragweed	2	
No medical cards or license	18	
Insanitary chicken yards and chickens at large	15	
Mosquito breeding	9	
Food and milk	19	
Defective plumbing and overflowing cesspools	19	
Miscellaneous	22	303

DOG BITES

Number of persons bitten by dogs		149
Animal brains examined in Board of Health laboratory:		
Positive	14	
Negative	10	24
Number of persons taking antirabic treatment		23

LICENSES AND PERMITS ISSUED

Plumbing	320	
Barber shops and hairdressing establishments	116	
Ice	30	
Garbage	36	
Offal	7	
Poultry Slaughter house	4	
Poultry Slaughterer	4	
Food Establishments	444	
Milk:		
Regular dealers	50	
Stores	109	159
		1120

In conclusion I wish to again express my sincere appreciation to the Mayor, Common Council and the various City Departments for their co-operation. I wish also to extend my congratulations to the physicians, dentists, Muhlenberg Hospital, the various social and welfare agencies and the Plainfield Courier News for the valuable assistance rendered by them during the year.

Appreciation is also acknowledged to the Board and Staff for their unselfish interest, loyalty and intelligent performance of duty. Without their wholehearted co-operation this efficient program of public health administration could not be obtained.

Respectfully submitted,
 ANDREW J. KROG,
 Health Officer.

REPORT OF THE PLUMBERS' EXAMINING BOARD

December 31, 1939

To the Board of Health, Plainfield, New Jersey

Gentlemen:

The following is submitted as the report of the Plumbers' Examining Board for the year 1939:

Number of examinations held	2
Number of applicants examined	4
Number Master Plumbers' licenses issued	3
Number not issued	1

Respectfully submitted,
 ALBERT I. LITTELL, Secretary
 Plumbers' Examining Board

ANNUAL REPORT DEPARTMENT OF WELFARE 1939

To the Honorable, the Mayor and Common Council
City of Plainfield, N. J.

Gentlemen:

I beg to submit herewith, a Report of the Department of Welfare for the year 1939.

The Department operated with a Local Assistance Board of five members appointed by the Mayor, the chairman of the Board being one of the members of the governing body of the city.

Statement of Relief Costs

During 1939, 973 applications for assistance were received, 66 of which were rejected.

The following Statement of Relief Costs shows by monthly periods the number of cases which received assistance each month, the number of persons involved, and the monthly cost of direct relief for 1939.

TABLE I

Statement of Relief Costs

	Direct Relief	W.P.A. Sewing Room— Sponsor's Share	Adminis. Expense	Other WPA & NYA	Monthly Totals	Cases	Persons
January	12,271.88	330.00	1,760.68	48.33	14,410.89	467	1631
February	12,257.46	290.00	1,584.40	46.64	14,178.50	508	1813
March	12,309.42	330.00	1,533.49	48.22	14,221.13	479	1633
April	10,517.36	300.00	1,603.03	41.66	12,462.05	425	1434
May	9,572.09	330.00	1,642.07	43.95	11,588.11	380	1387
June	10,051.86	330.00	1,477.78	47.12	11,906.76	397	1532
July	10,475.89	1,473.10	46.90	11,995.89	402	1590
August	9,337.05	1,537.98	47.26	10,922.29	382	1490
September	8,233.96	1,364.81	48.22	9,646.99	349	1307
October	8,180.75	1,336.25	46.35	9,563.35	297	1102
November	8,831.78	1,318.07	47.61	10,197.46	319	1207
December	9,343.24	1,244.84	53.39	10,641.47	320	1155
Total	121,382.74	1,910.00	17,876.50	565.65	141,734.89		

At the close of the year 1939 there were 320 cases with 1155 persons receiving assistance. Of these, there were 112 cases with 172 persons or 35% with no one over 16 or under 65 years of age physically and mentally fit for work, and therefore classified as unemployable cases. The remaining 65% had some member of the family employable.

In our investigations, 7 cases were found to have obtained assistance under false pretenses, and the amount of \$113.20 was collected and refunded to the city. This was done by agreement with the clients involved, without recourse to court action.

Reasons for Dependency

Of the 320 cases given assistance in December, 100 cases or 31.2% had no income and were wholly dependent, while 220 cases or 68.8% had insufficient income from various sources which had to be supplemented by direct relief. The reasons for dependency were as follows:

TABLE II

Reasons for Dependency

	Cases	%
No Income	100	31.2%
Insufficient Income	220	68.8%
from private employment	68	21.2%
from WPA	34	10.7%
from unemployment compensation	5	1.5%
from other federal agencies	3	1.0%
from all other sources	110	34.4%

Domestic Relations Cases

In addition to rendering assistance to those in need of relief, it is a regular function of the department to handle domestic relations cases, non-support problems, and complaints from unmarried mothers. Wherever possible, these cases are disposed of without recourse to court action.

Non-Support Cases — Throughout the year 1939 this office handled 127 cases for support of families. In 56 of these cases, non-support complaints were issued and through court action, the responsible persons were made to support their families which helped to a certain extent to prevent these cases from resorting to public relief.

15 cases were placed under a court order to remit payments to this office. 10 cases have been carried on our books since 1936 due to court orders made at that time. 46 cases through agreement with this department made payments during the year. As a result of payments made from these 71 cases, \$6,020.01 was received and was paid out to those for whom it was intended.

Unmarried Mothers—9 cases during 1939 involving support of illegitimate children were adjusted through this department through agreement by parties concerned, without court action.

Cash Relief

Able-bodied men who were the heads of their families worked for the amount of food and milk relief to which they were entitled, and were paid in cash for this work. This was done with the approval of the State Financial Assistance Commission. On an average, 65 men were assigned to work in semi-monthly periods.

Work was done mainly under the supervision of the Department of Streets and Sewers. Labor was used to level and grade property where the new school was built on Leland Avenue. A few men were assigned to Recreation Department to supervise evening recreation periods in the various schools. Another group of men was assigned to the Board of Health Department to assist in cutting down ragweed throughout the community.

Beginning August 1st, with the cooperation of the Local Assistance Board, a new ruling was made requiring that persons receiving assistance should work not only for the cash for food and milk they received but also must work for all other assistance they received from the department during the previous month. Therefore for the last five months of 1939 relief clients worked 3877 hours for the relief they received, but were not paid in cash for this work. Thus we believe these relief clients have in a measure given a real return to the city for the assistance they received.

Hospital Care

As in 1938 the arrangement was continued with the State Financial Assistance Commission whereby relief cases given hospital care were subject to reimbursement at the rate of \$1.75 per day per patient (except in social disease or alcoholic cases) if a regular relief order were issued to cover the case. Thus a large part of the city's 1939 appropriation of \$12,000 to Muhlenberg Hospital for the care of indigent sick was returned by the State.

The following Table shows relief cases given hospital care in 1939.

TABLE III
Relief Cases Treated at Muhlenberg Hospital

January	89	July	71
February	90	August	67
March	95	September	58
April	73	October	63
May	69	November	64
June	63	December	52
Total		854	

In addition to the hospital cases treated, 73 cases were investigated and authorization for payment was rejected by this department.

Visiting Nurse Care

The State Financial Assistance Commission also allowed reimbursement for Visiting Nurse care to relief recipients. Thus a large portion of the city's appropriation of \$3000 is expected to be returned, as the SFAC has only returned approximately 70% of their estimated share so far.

The following Table shows the number of visits made to relief families by the Visiting Nurse Association.

TABLE IV
Relief Cases Visited by VNA

January	110	July	55
February	100	August	61
March	82	September	31
April	63	October	53
May	60	November	52
June	85	December	127
Total		879	

C.C.C. Enrollment

This department handled all enrollments for the Civilian Conservation Corps. Of 92 applicants (69 white and 23 colored) 72 were sent to camp (56 white and 16 colored). The allotment of \$22.00 a month sent home in many cases lightened the city's relief burden.

Government Gift Products

During 1939 the Federal Government again distributed surplus commodities to meet the national problem arising from a surplus of farm products. The government purchased the surplus and provided for its consumption by distributing the products to persons on relief who would not be able to purchase them. Thus the surplus commodities were used by those who needed them without affecting the normal purchase of these same or comparable commodities. These products were given as a gift by the government provided they be given in addition to the regular assistance which relief clients received.

The products were given out regularly direct to clients on two delivery periods each month, at a central distribution point. This department prepared the necessary lists of names and obtained signatures from all persons receiving the commodities.

The following Table shows amounts and articles distributed by this department, during the year.

TABLE V
Distribution of Federal Surplus Commodities in 1939.

Eggs, doz.	6,420	Evaporated milk, cans	1,959
Fruit juice, lbs.	4,680	Dried fruit & vegetables	17,904
Butter, lbs.	16,292	Fresh corn, lbs.	2,135
Cereals, lbs.	18,039	Oranges, lbs.	12,485
Flour, lbs.	34,537	Grapefruit, lbs.	9,085
Canned peas, cans	2,820	Tomatoes, lbs.	4,300
Rice, lbs.	3,293	Peaches, baskets	73
Dried milk, lbs.	1,668	Apples, baskets	349

Sewing Room Project

The department sponsored the WPA Sewing Rooms on the basis of \$10.00 per month per seamstress, and the total amount contributed was \$1910.00. The city also paid rent, light, heat, power, water, etc. The claims for refund were made as in 1938, on the basis of \$6.00 per month per relief client working on the project.

In October Middlesex Borough, Dunellen, South Plainfield, and Raritan Township sent in their WPA Sewing Room workers to be combined with the Plainfield Sewing Rooms, and these towns have been contributing to the City of Plainfield the amount of \$1.25 per worker per month. The distribution of clothing from that time has been made to the various municipalities including Plainfield, according to the number of workers employed.

During 1939 approximately 40 Plainfield women were employed monthly. Under the State-sponsored set-up, about 40 Plainfield women were employed; 11 Middlesex women; 1 from South Plainfield; 1 from Raritan Township; and 4 from Dunellen.

During 1939, 13,969 articles of clothing were given to relief clients as compared with 12,186 in 1938. The following Table shows the distribution of articles during the year.

TABLE VI
Clothing Articles Distributed to Relief Clients during 1939

Girls' and Women's clothing	5204
Men's and Boys' clothing	4100
Infants' wear	1655
Household articles	3010
Total pieces	13969

Housekeepers' Aides Project

As in 1938 the City of Plainfield, Department of Welfare, sponsored a WPA Housekeepers' Aides Project. The project was to give housekeeping assistance in families where because of temporary illness the mother was unable either to take care of her children or do her housework. An average of thirteen women were employed under the city-sponsored set-up.

In October of 1939 the State assumed sponsorship of the project and the city became co-sponsor. At the close of 1939, 29 women were employed on the project, all from Plainfield.

The project is operated at no expense to the city as quarters are provided at the Welfare Department. A total of 2808 visits to relief homes were made during the year.

We feel the project has been very successful in aiding relief families and border-line cases who could not afford to pay for such service.

National Youth Administration

This department continued its co-sponsorship with Muhlenberg Hospital in the operation of a National Youth Administration work shop project. This project gives work to young women between the ages of 18 and 25 whose families are receiving public assistance, or where there is actual need of employment. They are employed fifty hours a month, and receive a minimum wage of \$18.00 a month. Approximately 40 girls were employed monthly and in many cases assistance given by this department was decreased because of their earnings. The city's contribution to the project was for rent, light, and power. During 1939 the total cost to the city was \$552.25.

The following Table shows the articles produced and distributed during the year.

TABLE VII
Articles Produced and Distributed by NYA Work Shop

Department of Welfare	
Baby clothes	172
Men's shirts	6
Cloth toys	75
Muhlenberg Hospital	
Sheets, tray covers, binders, bags, towels, diapers, etc.	1,075,571
Veterans Hospital, Lyons	
Pinch pleated drapes	570
Lions Club	
Dolls repaired	450
YWCA	
Vestment gowns	30
Book bags	29
Manville Welfare	
Dolls repaired	25
Red Cross	
Woolen dresses	10
Bonnie Burn	
Bed spreads, pillow cases, aprons, etc.	240
Kings Daughters Day Nursery	
Baby clothes	129
Draperies, bureau scarves	56

The Department of Welfare also availed itself of an NYA clerical project which provided from two to four clerical workers each month with part-time work at this department.

Departmental Changes

During the year 1939 the relief load dropped off consistently throughout the year, so that now our force consists of only 11 persons, including the Director. The present Director took office November 1st due to the resignation of Mr. Gerald B. Bate who obtained private employment.

Other Services

A true picture of the diversified services of the Department of Welfare cannot be obtained from a financial report. The Department worked in close cooperation with the County Welfare Board, and the State Board of Children's Guardians in assisting persons to apply for these types of aid. During 1939, 16 cases were serviced by Workers from this department for Relief Offices in other towns. Over 100 collateral visits were made by our Workers for out-of-town agencies. This does not include the numerous correspondence and telephone calls connected with these visits, and with cases which we could not visit from this department because the families involved were not under Plainfield jurisdiction.

Glover Investigation

In October 1939 the relief set-up in Plainfield was thoroughly investigated by the Joint Legislative Emergency Relief Committee directed by Colonel G. Barrett Glover. Their report was "Case records are adequate and cover all data required by SFAC. An excellent accounting system is used and proper monthly statements and reports are issued." They also reported that they had interviewed 230 cases, and they were in proper order, and showed no indication of excess allowances. "We recommend continued reimbursement to this municipality."

Conclusion

The outlook for 1940 is promising as indicated by the slight upturn in private business. However, the relationship of the operation of the WPA to the City's relief should be given some attention. Any considerable dropping by the Works Progress Administration of former relief cases would undoubtedly act to increase correspondingly the relief rolls of the city, and for this reason the department has a real interest in the WPA.

In conclusion may I express my gratitude to the Mayor, the Common Council and the Local Assistance Board for their understanding and co-operation. Appreciation is extended to all public officials, social agencies, and private individuals who have assisted in our work. Special thanks is given to the members of the department for their loyal and untiring efforts to serve the community at all times.

Respectfully submitted,

CLIFFORD H. DURANT,
Director of Welfare.

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